

Valley Clean Energy Alliance
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**VALLEY
CLEAN ENERGY**

ADDENDUM #1

(updated and posted 10/9/2026)

**REQUEST FOR PROPOSALS
FOR
BANKING SERVICES**

BID PROPOSALS ARE DUE:

September 25, 2026 BY 4:00 P.M. (Pacific Daylight Time)

Proposals must be emailed in PDF form to Procurement@ValleyCleanEnergy.org with any suggested redlines to VCE's Sample Agreement.

Valley Clean Energy Alliance is a Joint Powers Agency consisting of the City of Davis, the City of Woodland, the City of Winters, and the County of Yolo.

Scope of Services

BANKING SERVICES

I. BACKGROUND

Valley Clean Energy (VCE) is a Community Choice Aggregator (CCA) that serves electricity customers in the cities of Woodland, Davis, Winters, and the unincorporated areas of Yolo County. VCE offers choice in the electric utility market; empowers local control of electricity procurement decisions; reduces the carbon footprint associated with electricity service; and helps support the growth of local energy projects.

VCE is governed by an eight-member Board of Directors, two each from the Woodland City Council, Davis City Council, Winters City Council, and the Yolo County Board of Supervisors. As a community-governed entity, VCE gives customers access to the people who make the rate and service decisions: supervisors and council members whom they already know.

The Board is advised by its eleven-member Community Advisory Committee.

VCE manages an annual operating budget of \$60-\$100 million in revenue and currently operates with a workforce of approximately eight (8) full-time employees and three (3) part-time employees, supplemented by specialized service providers and strategic operational partners. Our organization works in a hybrid environment, using dual authentication and Microsoft 365 for most software needs. VCE is currently planning to transition to a cloud-based Enterprise Resource Planning (ERP) System.

To support continued organizational growth and strengthen financial planning, reporting, cash flow, and operational efficiency, VCE seeks responses to this Request for Proposals ("RFP") from qualified Banking Institutions ("Bank") to provide commercial operating banking services and lines of credit. VCE maintains a commercial banking and investment relationship with one primary depository institution. VCE's current bank account structure includes one checking and one zero-balance lockbox "revenue deposit" account. VCE does not have any active agreement(s) in place that allow for the lockbox services to be activated. VCE's combined line of credit includes a cash facility up to 7,000,000 and/or a letter of credit facility of \$11,000,000. VCE's 2025 audited financials can be found [here](#). VCE has never used the cash facility and has minimal activity (Less than \$500K) for letters of credit.

Given VCE's growth and financial strength, VCE has determined that reviewing the services offered by qualifying institutions for our primary commercial banking relationship is appropriate at this time. VCE's current banking services contract is valid through April 2027. Proposed timelines should allow at least 60 days to transition into banking activities. VCE is simultaneously issuing an RFP for investment services for portfolio investments potentially

covering a 1-5-year maturity. VCE intends to evaluate liquidity pools in addition to banking services for 0–1 year liquidity requirements.

The objectives of this project include:

- **Support the Safety and Security of Treasury Operations** - Provide secure, reliable, and cost-effective banking services that support VCE's daily cash management, disbursement, deposit, and investment activities.
- **Improve Cash Visibility and Liquidity Management** - Provide timely access to cash balances, transaction activity, forecasts, and reporting tools that enable VCE to effectively manage liquidity and make informed financial decisions.
- **Effectiveness and Earnings** - Maximize the effectiveness of VCE's treasury operations by optimizing earnings on available cash balances while maintaining liquidity, safeguarding public funds, enhancing cash visibility, and minimizing overall banking costs
- **Enhance Automation and Reduce Manual Processes** - Implement banking services that support automated payment processing, electronic funds transfers, positive pay, ACH transactions, wire transfers, bank reconciliations, and integration with VCE's financial systems and future ERP platform.
- **Strengthen Security and Fraud Prevention** - Provide industry-leading security controls, fraud detection tools, positive pay services, multi-factor authentication, user controls, and cybersecurity protections that minimize financial and operational risk.
- **Support Integration and Reporting** - Provide banking platforms capable of integrating with VCE's current and future financial systems, while delivering robust online reporting, electronic statements, account reconciliation files, and business intelligence capabilities.
- **Support Third-Party Operational Relationships** - Facilitate efficient banking and payment processes associated with VCE's operational partners, including PG&E, SMUD, The Energy Authority, consultants, power suppliers, and other service providers.
- **Support Organizational Growth** - Provide scalable banking services that can accommodate future growth in revenues, transaction volumes, operating

complexity, and treasury management requirements without significant changes to the underlying banking relationship

II. DETAILED SCOPE OF SERVICES

Given VCE's annual operating budget between \$60-\$100 million in revenue and its relatively lean staff of eight (8) full-time employees and three (3) part-time employees, respondents should tailor their recommendations to the size, complexity, and operational needs of the organization.

Proposers should identify solutions and implementation approaches appropriately scaled for a public agency of VCE's size, while providing sufficient flexibility to support future growth and operational expansion.

The bank shall provide all necessary banking services to support VCE's daily financial operations. Services include, but are not limited to, the following categories:

General Requirements

- Provide full-service commercial banking operations, including deposits, disbursements, and account reconciliation.
- Offer electronic fraud protection, dual authentication, and payee positive pay.
- Provide a secure online portal for reporting, wire initiation, and ACH management.
- Demonstrate knowledge and experience working with EDI transmission files.
- Ensure all services comply with applicable public fund depository and data security regulations.
- If the bank does not have a physical branch in proximity, please specify how services that might normally be handled in-branch would be accommodated.
- Lines of credit up to \$15M for cash and letters of credit

Deposit Services

- Primary deposits will be received via ACH and EDI transmission files from Pacific Gas and Electric Company daily.
- Process ACH and wire deposits efficiently with same-day credit.
- Remote capture capabilities for checks.
- Provide online access to deposit activity, including images and reconciliation data.
- Provide lockbox or secured deposit account options if requested.
- Offer daily electronic deposit reporting and alerts.

Disbursement Services

- VCE processes 100 - 150 disbursements each month, primarily through ACH and wires.
- Payee positive pay services.

- Online stop payment requests.
- Electronic images of cleared checks (front and back).
- Weekly transmission of accounts payable data for verification.
- Ability to support bill.com and/or other payable services.

Electronic Transfer of Funds

- Capability to initiate and receive ACH transactions and wire transfers.
- Dual authorization for all outgoing wires.
- Templates for recurring transactions.
- ACH debit blocking and filtering capabilities.
- Secure online approval workflows for transfers.

Reporting

- Daily reporting of ledger and available balances, with next-day transaction summaries.
- Monthly account analysis statements by the 10th calendar day of the following month.
- Access for multiple authorized users with configurable permission levels.
- Downloadable files compatible with Excel and accounting software.
- Archived check and transaction images available for a minimum of seven years.

Bank Balances and Collateralization

- Balances will be used to offset service fees and bank charges.
- All VCE accounts must be interest-bearing and 110% collateralized at all times.
- VCE shall not be required to maintain a minimum balance.
- Provide detailed descriptions of any sweep or compensating balance options.

Other

- Provide relevant information on any other products and services that VCE might find useful, such as revolving credit facilities (pricing and amounts), letters of credit, and corporate card programs.
- These products and services will be considered optional additional services that will be at the option of VCE.
- The bank should be prepared to provide initial proposals to include such services, but the awarding of such services is not guaranteed.

III. BIDDER QUALIFICATIONS

All banks that respond to the RFP for the general banking services shall meet the following minimum qualifications:

1. Be a qualified depository for public funds as defined in Section 53630 of the California Government Code.
2. Be sufficiently capitalized in accordance with Section 53638 of the California Government Code.
3. Be a Federal or State of California Chartered Financial Institution.
4. Have access to all Federal Reserve System services.
5. Have access to the Automated Clearing House system.
6. Conform to all applicable rules of the National Automated Clearinghouse Association (NACHA) and Uniform Commercial Code Article 4A (UCC4A).
7. Be insured by the Federal Deposit Insurance Corporation (FDIC).
8. Have sufficient collateralized balances to comply with Sections 53651 and 53652 of the California Government Code.
9. Comply with Section 53635.2 of the California Government Code in regards to serving the credit needs of California communities.
10. Submit a copy of:
 - Call report for prior period
 - Rating agency rating (Veribanc, Highline, etc.)
 - Community Reinvestment Act (CRA) rating
11. Have previous experience with government institution as clients preferably with large California Counties, Cities or comparable agencies. Please provide a minimum of 3 References that are similar in scope, complexity, and organizational environment to the services requested by VCE. Preference may be given to banks with public-sector, utility, energy, or CCA experience.

IV. PROPOSAL EVALUATION CRITERIA

1. VCE will establish a Selection Panel (Panel) including representatives from the VCE Staff, VCE Strategic Partners, and consultants. The Panel will evaluate received proposals based on the information submitted according to the proposal evaluation criteria below.
2. Based on the proposals and interviews, the Panel will rank each bank and recommend that the Board of Directors enter into a contract with the top-ranked bank. The Chief Executive Officer/Board of Directors have final approval authority to enter into a contract with the selected bank.

PROPOSAL EVALUATION CRITERIA: The proposals submitted in response to this Request for Proposals shall be evaluated for award based on the following criteria and weighting.

Item	Criteria Description	Weighting
1	Mandatory Minimum Requirements*	Pass/Fail

2	Experience and Qualifications • Experience and qualifications • Experience with CCAs or similar public entities • Financial strength and capitalization of the bank • Alignment with VCE's mission and values, including sustainability commitments	25%
3	Implementation Approach and Technical Solution • Ability to provide required services • Reliability and quality of customer service • Security and fraud prevention capabilities • Implementation plan and transition approach	25%
4	Analytics, Reporting, and Future ERP Strategy • Online banking capabilities • Reporting and dashboard functionality • Cash visibility and liquidity management tools • Data integration capabilities • Treasury management and earnings optimization services	25%
5	Cost Proposal and Commercial Terms** • Banking fees and pricing structure • Earnings credit rates, investment and sweep options • Cost effectiveness and overall value provided to VCE	25%
	Total	100%

Note: More weight has been given to the management and technical ability of the Proposer than on price. In the event it is evident that the prices proposed are unbalanced as to items charged or are otherwise determined by VCE to be unfair or unreasonable, VCE reserves the right to reject the proposal and award to the Proposer who otherwise meets the requirements of this Request for Proposal. VCE also reserves the right to reject any or all proposals and not select any responder to this RFP.

* Proposal must achieve a Passing score on Evaluation Criteria 1 listed above to be declared responsible.

** Non-compliance may result in VCE's rejection of the Proposer's proposal.

V. PROPOSAL SUBMITTAL REQUIREMENTS

If you or your bank is interested in the opportunity to work with VCE, please provide an electronic copy of the following information:

1. Executive Summary with a brief description of the company, including number of years in business, email and website addresses, principals with the bank, types of work performed, and number of employees (no more than three pages).
2. Summary aligned with the “Detailed Scope of Services,” including experience and qualifications, specializations, proposed approach and project timeline, technical solutions, availability, and contact information for key personnel and proposed lead advisor (up to 10 pages plus collateral examples). Preference given to governmental banking support staff.
3. Cost Proposal including banking costs, implementation services costs, earnings credit rates, training costs, investment and sweep options, and any optional services not mentioned that support banking services.
4. Information on any previous experience or services provided, including CCA, County, City, special district, list of past or present clients, etc.
5. List of clients you currently represent could cause a conflict of interest with your responsibilities as consultant to VCE. Describe how you would be willing to resolve these or any future conflicts of interest.
6. If your bank or you have filed any litigation in the past five years, please describe the case(s).
7. Other factors or special considerations you feel would influence the selection of you or your bank.
8. List of three (3) current references and contact information.

VI. MISCELLANEOUS

1. Additional Information

This Scope of Services may be revised upon mutual agreement between the Contractor and the VCE Contract Manager.

2. Ownership of Work Products

All notes, documents, and final products in all native formats (e.g., Word, Excel, PowerPoint, databases, handwritten notes) produced in the performance of this advisory effort shall be the property of VCE and shall not be shared with other entities without written permission from VCE staff.

3. Project Schedule

VCE anticipates that the process for selecting and awarding the contract will follow the following tentative schedule and is subject to change.

Event	Completion Date
1. Issue RFP	August 21, 2026
2. Deadline for Written Questions	September 4, 2026
3. Responses to Questions Issued	September 11, 2026

4. Proposal Due Date	September 25, 2026, by 4:00 PM PDT
5. Proposal Evaluation	October 2, 2026
6. Interviews / Demonstrations	VIRTUAL - Week of November 2, 2026 October 9, 2026
7. Selection Committee Recommendation	November 13, 2026 October 16, 2026
8. Board Award	December 10, 2026 November 12, 2026

VII. INSTRUCTIONS TO PROPOSERS

1. Time and Manner of Submission

The Proposal shall be submitted electronically to and received by VCE no later than 4:00 P.M. PDT on September 25, 2026.

Submit to:

Email: procurement@ValleyCleanEnergy.org

Use the subject line: "2026-VCE-BANK"

- Each Proposal shall include the full business legal name, DBA, and address and shall be signed by an authorized official of the company. The name of each person signing the Proposal shall be typed or printed below the signature.
- All proposals submitted become the property of VCE.

2. Explanations to Proposers

All requests, questions, or other communications regarding this RFP shall be made in writing to VCE via email, including 2026-VCE-BANK in the subject line. VCE will distribute questions and the answers to all potential proposers.

Email: procurement@ValleyCleanEnergy.org

Any oral interpretation of the Request will not bind VCE for Proposal, which may be made by any of its representatives or employees unless such interpretations are subsequently issued in the form of an addendum to this Request for Proposal.

3. Withdrawal or Modification of Proposals

Proposals may be modified or withdrawn only by a written request received by VCE prior to the Request for Proposal due date.

4. Revisions and Supplements

Addenda: If it becomes necessary to revise or supplement any part of this Request for Proposal, an addendum will be provided.

5. Proposal Evaluation and Selection Process

The proposals submitted in response to this solicitation shall be evaluated for award based on the criteria described in the Proposal Evaluation Criteria section of this Request for Proposal.

VCE may request additional information from any or all Proposers after the initial evaluation of the proposals to clarify terms and conditions.

Based on VCE's review of the proposals received, VCE will select a "shortlisted" group of Proposers. The "short listed" banks will be required to make verbal presentations and demonstrations of their software and qualifications to VCE. If a presentation is determined to be required, the presentation will be considered in the overall technical rating.

The contract will be awarded to the best-qualified Proposer as solely determined by VCE, after price and other factors have been considered, provided that the Proposal is reasonable and is in the best interests of VCE to accept it.

The right is reserved, as the interest of VCE may require, to reject any or all proposals and to waive any irregularity in the proposals received. VCE will post a "Notification of Intent to Award" and "Evaluation Summary" of the Proposals received and evaluated on the VCE Bid Website in the Bid Results category (or any successor VCE web portal) at least five (5) business days prior to awarding the contract. After the "Notification of Intent to Award" and the "Evaluation Summary" are posted, any unsuccessful Proposers may request the reason(s) their Proposal was not selected. In the event a Proposer elects to protest VCE's selection, the protest must be submitted in writing to VCE within five (5) business days of the posting of the "Notification of Intent to Award" and "Evaluation Summary."

Within fourteen (14) calendar days after notice of award, the successful Proposer shall deliver to VCE the required insurance certificates and the signed copies of the contract. The contract forms will be forwarded to the Proposer with the award notification. VCE will not issue the Notice to Proceed until VCE has received all the above required documents.

6. Duration of Contract

This contract shall be for approximately a 3-year period with two two-year optional extensions, subject to approval by VCE's Board of Directors of the corresponding annual budget, unless otherwise mutually agreed upon in writing.

The budget is subject to the approval of VCE's Board of Directors.

7. Qualifications of Proposers

VCE expressly reserves the right to reject any proposal if it determines, in VCE's sole opinion, that the business and technical organization, equipment, financial and other resources, or experience of the Proposer, compared to the work proposed, justifies such rejection.

8. Proposal Preparation Costs

The costs of developing proposals are entirely the responsibility of the Proposer and shall not be charged in any manner to VCE.

9. Conflicts

If conflicts exist between the contract and the other elements of this Request for Proposal, the contract prevails. If conflict exists within the contract itself, the Terms and Conditions govern, followed by Scope of Services. If conflict exists between the contract and applicable Federal or State law, rule, regulation, order, or code; the law, rule, regulation, order, or code shall control. Varying levels of control between the Terms and Conditions, drawings and documents, laws, rules, regulations, orders, or codes are not deemed conflicts, and the most stringent requirement(s) shall control.

10. Manner and Time of Payment

Billing shall be submitted monthly. The Proposer will also be required to submit (concurrently) a monthly report showing the project status describing the current status of each task, an updated schedule, and significant project issues.

11. Subcontractors

The Proposers must describe the areas they anticipate subcontracting to specialty banks in their proposals. Identify the banks and explain how Proposer will manage these subcontracts.

Proposers will pay subcontractors in a timely manner.

Nothing contained in the contract shall create any contractual relationship between any subcontractor and VCE.

12. Notice Related to Proprietary/Confidential Data

Proposers are advised that the California Public Records Act (the “Act,” Government Code §§ 6250 et seq.) provides that any person may inspect or be provided a copy of any identifiable public record or document that is not exempted from disclosure by the express provisions of the Act. Each Proposer shall clearly identify any information within its submission that it intends to ask VCE to withhold as exempt under the Act. Any information contained in a Proposer’s submission that the Proposer believes qualifies for exemption from public disclosure as “proprietary” or “confidential” must be identified as such at the time of the first submission of the Proposer’s response to this RFP. A failure to identify information contained in a Proposer’s submission to this RFP as “proprietary” or “confidential” shall constitute a waiver of Proposer’s right to object to the release of such information upon request under the Act. VCE favors full and open disclosure of all such records. VCE will not expend public funds defending claims for access to, an inspection of, or to be provided copies of any such records.

13. Contract

VCE’s standard contract is included in the Sample Contract section of this Request for Proposal. VCE may reject proposals that contain exceptions to the Terms and Conditions included in the sample contract.

14. General Order 156 (GO 156)

GO 156 is a California Public Utilities Commission (CPUC) ruling requiring utilities to procure a percentage of their contracts with majority women-owned, minority-owned, disabled veteran-owned and/or LGBT-owned business enterprises in all categories. Qualified businesses can become GO 156 Certified through the CPUC and are then added to the GO 156 Clearinghouse database. The CPUC Clearinghouse is found here: www.thesupplierclearinghouse.com. VCE is required to submit to the California Public Utilities Commission an annual report regarding its procurement from women-owned, minority-owned, disabled veteran-owned and LGBT-owned business enterprises. Consistent with these requirements, Contractor agrees to provide information to VCE regarding Contractor’s status.

Concurrently with the execution of this Agreement, Contractor agrees to complete and deliver VCE’s Supplier Diversity Survey. Because VCE is required to submit annual reports and/or because the Diversity Survey may be updated or revised during the term of this Agreement, Contractor agrees to complete and deliver the Diversity Survey, an updated or revised version of the Diversity Survey, or a similar survey, at the reasonable request of VCE, and to otherwise reasonably cooperate with VCE to provide the information described above. The

contractor shall provide all such information in the timeframe reasonably requested by VCE.

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ATTACHMENT A - SAMPLE CONTRACT

A SAMPLE CONTRACT IS ATTACHED HERETO.