



## COMMUNITY ADVISORY COMMITTEE

**Purpose:** The Community Advisory Committee is appointed by and acts as an advisory body to the Valley Clean Energy Alliance Board to provide recommendations on general policy and operations objectives.

### Roles and Responsibilities:

- Advise the VCEA Board of Directors and VCEA staff on VCEA’s general policy and operational objectives, including, but not limited to:
  - portfolio mix and objectives,
  - policy related financial considerations and rate options, and
  - strategic objectives and plans designed to reduce carbon emissions, accelerate development of local resources and increase energy resilience in member jurisdictions.
- Review implementation and provide input on action options related to VCE’s Strategic Plan and Environmental Justice statement adopted in 2020.
- Assist and advise VCEA staff and consultants on:
  - community outreach, marketing and programs for its member communities,
  - monitoring legislative and regulatory activities related to Community Choice Energy issues, and
  - the development of public information materials related to customer energy investments and choices.

To achieve the goals and mission of VCEA, the CAC will:

- monitor organizational performance toward fulfillment of the VCEA Board of Director’s Vision Statement and may recommend policy changes to further the VCEA vision,
- advise and assist the Board, staff and consultants through its task groups or other means consistent with California’s open meeting laws,
- evaluate, advise and assist VCEA by making recommendations on select items at the request of the Board or the Interim General Manager or in consultation with the Interim General Manager, and

Note 1: Updated to reflect revised/updated “Charge” adopted by Board on 1/21/2021 and current conditions.

Note 2: Updated to reflect restructuring of CAC by the Board at their 10/14/2021 meeting.

- periodically review this charge and make recommendations for changes to the Board of Directors as new issues, opportunities and challenges impacting the VCEA arise.

**Membership:** 11 seats, composed of 2 representatives from each VCE jurisdiction – City of Woodland, City of Davis, City of Winters, and unincorporated Yolo County and 3 At-Large seats. A quorum shall consist of a majority of the membership *seats*.

**Meetings:** The CAC meets the fourth (4<sup>th</sup>) Thursday of the month. Due to the COVID pandemic and the Board’s findings pursuant to AB 361, virtual meetings are being held starting at 5:00 p.m.

**Term:** appointed for a 3-year term, staggered.

**At-Large Seats:**

- Ideal candidates for At-Large seats possess subject matter expertise/experience related to the goals contained in the VCE Strategic Plan, including:
  - Energy Sector (e.g. procurement)
  - Community engagement
  - Environmental justice
  - Agricultural Sector
  - Grid reliability and sustainability
  - Decarbonization
- Professional Sectors that tend to intersect with VCE activities include but are not limited to those listed below. Ideal candidates for At-Large seats possess professional experience in one or more of the following sectors:
  - Legal (specialties in energy sector/regulatory)
  - Financial (banking, accounting, auditing)
  - Energy (procurement, regulatory, planning, engineering)
  - Agricultural
  - Community Engagement/Outreach/Customer Service (community organizing, legislative, public relations, marketing)
  - Research (energy sector, decarbonization)

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Received on:

Return to:

Valley Clean Energy  
604 Second Street  
Davis, CA 95616

VALLEY CLEAN ENERGY  
COMMUNITY ADVISORY COMMITTEE  
APPLICATION

**PERSONAL DATA SHEET**

Name: \_\_\_\_\_ Are you at least 18 years old? \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_  
Number/Street City/State/Zip

Email Address: \_\_\_\_\_  
Daytime Phone Evening/Weekend Phone

Business Title or Occupation: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address City, State and Zip

Which Valley Clean Energy jurisdiction do you reside in?

- City of Davis  City of Woodland  County of Yolo (Unincorporated)  City of Winters

If you do not reside in Valley Clean Energy's jurisdictions, please include a separate statement to address why you are applying for this committee.

Are you seeking to fill an At-Large Seat?  Yes  No

**Background Information:**

Why do you wish to serve as a member of the VCE Community Advisory Committee?

What experience/perspective would you bring to the committee? Please reference the professional sector and related professional experience below for At-Large member applications in this section.

Please list your previous and present governmental and civic experience. Indicate when, position and duties:

List any special training or experience you have that you feel would benefit your committee service:

Do you have any interests or associations which might present a conflict of interest?  
If yes, please explain:

What do you feel are your most important qualifications?

What do you see as some of the significant issues facing the community in the next few years that might pertain to Valley Clean Energy's Community Advisory Committee?

What do you hope to accomplish as a committee member?

**I am aware of the obligations and responsibilities of this committee and am willing and able to fulfill this commitment should I be appointed: (Initial here: \_\_\_\_\_)**

**Please attach your resume or any additional information or statements which you feel would be helpful to the Valley Clean Energy Board of Directors in reviewing your qualifications.**

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the general public upon request. I further understand that if appointed, I may be required to take the oath of office and may be subject to requirements for filing financial disclosure statements.

\_\_\_\_\_  
Please Sign Here

\_\_\_\_\_  
Date

**NOTE: This document is a public record and may be disclosed/released pursuant to the California Public Records Act.**

**FOR OFFICIAL USE ONLY**

Applications will be kept on file for two years. This application will expire on: \_\_\_\_\_

Date of appointment by the Valley Clean Energy Board: \_\_\_\_\_

Length of term: \_\_\_\_\_

Is this a re-appointment? \_\_\_\_\_