



**Regular Meeting of the Community Advisory Committee (CAC)  
of Valley Clean Energy Alliance  
Thursday, May 23, 2024 at 5:00 p.m.  
Yolo County Community Services Department  
Cache Creek Conference Room  
292 West Beamer Street, Woodland, California 95695**

CAC Members will be attending in-person and public participation will be in-person or available via Zoom Webinar (video/teleconference). Valley Clean Energy (VCE) will, to the best of its ability, provide hybrid and remote options for VCE meeting participants and to the public; however, VCE cannot guarantee these options will be available due to technical limitations outside of our control. For assurance of public comment, VCE encourages in-person and written public comments to be submitted as described below when possible. VCE, to the best of its abilities, will provide participation via the Zoom platform.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCE Board Clerk/Administrative Analyst, at least two (2) working days before the meeting at (530) 446-2754 or [Alisa.Lembke@valleycleanenergy.org](mailto:Alisa.Lembke@valleycleanenergy.org).

If you have anything that you wish to be distributed to the CAC and included in the official record, please hand it to a member of VCE staff who will distribute the information to the CAC members and other staff.

Please note that the numerical order of items is for convenience of reference. Items may be taken out of order on the request of any CAC member with the concurrence of the CAC. Staff recommendations are advisory to the CAC. The CAC may take any action it deems appropriate on any item on the agenda even if it varies from the staff recommendation.

**Members of the public who wish to participate remotely in the CAC's meeting may do so with video/teleconferencing call-in number and meeting ID code. To join remotely, please see the Zoom Webinar (video/teleconference) information below:**

**From a PC, Mac, iPad, iPhone, or Android device with high-speed internet:**

**(If your device does not have audio, please also join by phone.)**

**<https://us02web.zoom.us/j/82416699495>**

**Meeting ID: 824 1669 9495**

**By phone:**

**One tap mobile:**

**+1-669-900-9128,, 82416699495# US**

**+1-669-444-9171,, 82416699495# US**



Dial:

+1-669-900-9128 US

+1-669-444-9171 US

**Meeting ID: 824 1669 9495**

**Public comments may be submitted electronically or verbally during the meeting.** Instructions on how to submit your public comments can be found in the **PUBLIC PARTICIPATION** note at the end of this agenda.

**Committee Members:** Rahul Athalye (Chair), Keith Taylor (Vice Chair), Mark Aulman, David Springer, Lorenzo Kristov, Cynthia Rodriguez, Jennifer Rindahl, Diccon Westworth, Danielle Ballard

### **5:00 P.M. CALL TO ORDER**

- 1. Welcome**
- 2. Public Comment:** This item is reserved for persons wishing to address the CAC on any VCE-related matters that are not otherwise on this meeting agenda or are listed on the Consent portion of the agenda. Public comments on matters listed on the Regular agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the CAC are customarily limited to two minutes per speaker, electronically submitted comments should be limited to approximately 300 words. Comments that are longer than 300 words will only be read for two minutes. All electronically submitted comments, whether read in their entirety or not, will be posted to the VCE website within 24 hours of the conclusion of the meeting. See the information below under **PUBLIC PARTICIPATION** at the conclusion of this agenda about how to provide your public comment.
- 3. Brief VCEA Staff and Advisory Task Group Reports (≈ 15 minutes)** - Representatives of VCE staff and active Task Groups will provide verbal updates on on-going Staff and Task Group work. Task Group recommendations requiring Committee attention require a regular agenda item. Summaries of written reports received by the Committee in advance of the meeting will receive a time allocation of up to ten minutes. Otherwise, the time allocation will be five minutes, including questions and answers. The Committee may decide to allocate additional time at the end of the regular agenda.
  - a. Task Group Reports**
  - b. Staff Report**

### **CONSENT AGENDA (≈ 5 minutes)**

- 4. Approval of March 28, 2024 Meeting Minutes.**
- 5. Receive copy of VCE's Load Management Standards Plan Staff Report to the Board. (Information)**
- 6. Receive copy of Customer Participation update (1<sup>st</sup> Quarter 2024). (Information)**
- 7. Receive copy of SACOG Electrify Yolo update. (Information)**



## REGULAR AGENDA

8. **Request the CAC form a Biomass Task Group. (Discussion/Action) (≈ 10 minutes)**
9. **Receive draft updated reserve policy and dividend program guidelines and seek feedback and recommendation from CAC on the Board adopting the updated reserve policy and dividend program guidelines. (Discussion/Action) (≈ 20 minutes)**
10. **Recap of CalCCA 2024 Annual Conference. (Information) (≈ 10 minutes)**
11. **Receive 2024 Long Range Calendar. (Information) (≈ 5 minutes)**
12. **Advisory Committee Member and Announcements. (≈ 5 minutes)** Action items and reports from members of the Advisory Committee, including announcements, reports on meetings, and information which would be of interest to the Committee or the public.
13. **Announcement and Adjournment.** The next scheduled meeting is Thursday, June 27, 2024 at the City of Davis Community Chambers located at 23 Russell Boulevard, Davis, California 95616.

**PUBLIC PARTICIPATION: Public Comments:** Public participation for this meeting will be done electronically via e-mail and during the meeting as described below.

**Public participation via e-mail:** If you have anything that you wish to be distributed to the CAC and included in the official record, please e-mail it to VCE staff at [Meetings@ValleyCleanEnergy.org](mailto:Meetings@ValleyCleanEnergy.org) . If information is received by 3:00 p.m. on the day of the CAC meeting it will be e-mailed to the CAC members and other staff prior to the meeting. If it is received after 3:00 p.m. the information will be distributed after the meeting, but within 24 hours of the conclusion of the meeting. Written public comments that do not exceed 300 words will be read by the VCE Board Clerk, or other assigned VCE staff, to the CAC and the public during the meeting subject to the usual time limit for public comments [two (2) minutes]. General written public comments will be read during Item 2, Public Comment. Written public comment on individual agenda items should include the item number in the “Subject” line for the e-mail and the Clerk will read the comment during the item. Items read cannot exceed 300 words or approximately two (2) minutes in length. All written comments received will be posted to the VCE website.

### **Verbal public participation during the meeting:**

- 1) **If attending in person**, please complete a **Comment Card** and return it to the Board Clerk.
- 2) **If attending remotely via Zoom**, there are two (2) ways for the public to provide verbal comments:
  - A. If you are attending by computer, activate the “participants” icon at the bottom of your screen, then raise your hand (hand clap icon) under “reactions”. When called upon, you will be “unmuted” to allow to speak.
  - B. If you are attending by phone only, you will need to press \*9 to raise your hand. When called upon, press \*6 to unmute your microphone.



**VCE staff will acknowledge that you have a public comment to make during the item and will call upon you to make your verbal comment.**

Public records that relate to any item on the agenda for a regular or special CAC meeting are available for public review on the VCE website. Records that are distributed to the CAC by VCE staff less than 72 hours prior to the meeting will be posted to the VCE website at the same time they are distributed to all members, or a majority of the members of the CAC. Questions regarding VCE public records related to the meeting should be directed to Board Clerk Alisa Lembke at (530) 446-2750 or [Alisa.Lembke@ValleyCleanEnergy.org](mailto:Alisa.Lembke@ValleyCleanEnergy.org). The Valley Clean Energy website is located at: <https://valleycleanenergy.org/cac-meetings/>.

**Accommodations for Persons with disabilities.** Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCE Board Clerk/Administrative Analyst, as soon as possible and preferably at least two (2) working days before the meeting at (530) 446-2754 or [Alisa.Lembke@ValleyCleanEnergy.org](mailto:Alisa.Lembke@ValleyCleanEnergy.org)

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report - Item 4**

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**TO:** Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** CAC March 28, 2024 Meeting Minutes  
**DATE:** May 23, 2024

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**Recommendation**

Receive, review and approve the attached March 28, 2024 meeting minutes.



**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE MEETING  
Thursday, March 28, 2024 at 5:00 p.m.  
City of Woodland Council Chambers  
300 First Street, Woodland, California 95695**

Chair Athalye established that there was a quorum present and opened the Community Advisory Committee of Valley Clean Energy Alliance in a meeting on Thursday, March 28, 2024 beginning at 5:03 p.m., held at City of Woodland Council Chambers, located at 300 First Street, Woodland, California 95695.

**Welcome and Roll Call**

Committee Members Present: Raul Athalye (Chair), Keith Taylor (Vice Chair), Lorenzo Kristov, Mark Aulman, Diccon Westworth, Danielle Ballard

Committee Members Absent: David Springer, Jennifer Rindahl, Cynthia Rodriguez

**Welcome** Chair Athalye welcomed everyone.

**Public Comment / Introductions** There were no verbal or written public comments on items not on the agenda and not on the Consent Agenda.

**Brief Task Group and VCE staff Reports** **Task Group Reports:**

Legislative/Regulatory: Lorenzo Kristov reported that the Task Group met on March 15<sup>th</sup> and discussed the State’s budget deficit which currently effects climate funding, with an anticipated May budget revision. The Task Group discussed: Senate Bill (SB) 1130, which may affect CARE and FERA customers; Assembly Bil (AB) 817, related to the Brown Act and advisory bodies attending remotely; AB 3107, related to microgrids and public utilities code; AB 3111, which deals with distributed energy resources; and, CPUC’s Income Graduated Fixed Charges.

Programs & Outreach: Vice Chair Taylor informed those present that the Task Group met and discussed messaging and strategy. The Task Group have scheduled to meet in a few days discuss the best approach on how to disseminate information; potential resources for VCE Staff; opt out rate; how to encourage customers to opt up to UltraGreen; how to educate the public on VCE’s accomplishments; and, how to explain the bill in simple terms.



**Staff Report:** VCE Executive Officer Mitch Sears informed those present that Staff are doing an analysis of the Income Graduated Fixed Charge (IGFC), with CalCCA possibly providing comments to CPUC. Staff and Cool Davis are moving forward with finalizing a Memorandum of Understanding (MOU). Mr. Sears invited CAC members to attend and help Staff at VCE’s booth at two (2) events coming up in May, Honey Festival on Saturday, May 4<sup>th</sup> in Woodland and Celebrate Davis on Friday, May 17<sup>th</sup> at City of Davis Community Park. He informed those present that Staff continue to advertise for two (2) vacancies on the CAC – City of Davis and unincorporated Yolo County, in addition to accepting At-large applications. Mr. Sears informed those present that he attended the ESIG Spring Tech Workshop held in Arizona, and was one of the speakers on the Dynamic Pricing panel. He informed those present that the VCE Board did not hold a meeting in March.

**Consent Items**

There were no written or verbal comments as identified above.

Vice Chair Taylor made a motion to approve the Consent agenda, Item 4, seconded by Diccon Westworth. Motion passed with Aulman and Ballard abstaining and Springer, Rindahl and Rodriguez absent. The following item was:

- 4. approved February 22, 2024 meeting Minutes.

**Regular Agenda**

**Item 5: Receive update on Electrification Retrofit Rebate Outreach (ERRO) Program and seeking feedback and recommendation from CAC on Concierge Service. (Discussion/Action)**

This item was tabled at the CAC’s February 22, 2024 meeting to this meeting. VCE Staff Rebecca Boyles provided an update on the ERRO program and reviewed key aspects of the proposed Concierge Service. The CAC and Staff discussed: details of the ERRO program and Concierge Service; the challenges of reaching out and incentivizing the owner to participate in the program; how to reach low income renters; and, available resources for obtaining home electrification information.

Verbal Public Comment: Leslie Crenna at Cool Davis informed those present that entering into an MOU with VCE is a great opportunity and partnership. Cool Davis has numerous resources and the incentives of the ERRO program are abundant with the Concierge Service simple to use.

There were no written comments.



Aulman made a motion to recommend to the Board to approve the Concierge Service, seconded by Kristov. Motion passed by the following vote:

AYES: Kristov, Aulman, Westworth, Ballard, Taylor, Athalye

NOES: None

ABSENT: Springer, Rindahl, Rodriguez

ABSTAIN: None

**Item 6: 2023 Net Margin discussion and receive feedback from CAC. (Discussion/Action)**

Mr. Sears introduced this item. VCE Staff Edward Burnham reviewed various options on how to allocate the estimated net margin for 2023. CAC and Staff discussed: reserves including local programs, risks, credit rating, generation rate discount, customer opt outs and opt ins, dividends, and marketing. The CAC provided their feedback to Staff on the scenarios presented.

There were no written or verbal comments.

Mr. Burnham informed the CAC that the 2023 Net Margin item will be presented to the Board at their May meeting for discussion and Staff will be returning in May for the CAC's input on updating the reserves policy and dividend program.

**Item 7: Receive an update on California Public Utilities Commission's (CPUC) BioMAT program. (Information)**

Executive Officer Mitch Sears provided the background on the California Public Utilities Commission's (CPUC) BioMAT program expiring at the end of 2025, and included which CCA's are actively participating in the program. He reviewed the program criteria, who is eligible to participate, and the three (3) categories of bioenergy. Staff and the CAC discussed: the request to extend BioMAT program, energy production, contract capacity, funding of program, penalties, bioenergy technology advances, potential impacts to VCE's portfolio, the purpose of the BioMAT program, and public perception of biomass.

Verbal Public Comment: Leslie Crenna commented that there are biomass sources in agriculture in addition to the biodigester located at the water treatment plant. They have been flaring it, so this seems to be the best and readily available biomass resource.

There were no written public comments.

Mr. Sears informed those present that Staff will continue to assess the pros/cons of biomass and the BioMAT program and return to the CAC for further discussion, prior to taking the BioMAT program to the Board.





**Item 8: Receive  
2024 Long Range  
Calendar.  
(Information/Discu  
ssion)**

The CAC received the long range calendar and there was no discussion.  
There were no written or verbal public comments.

**Item 9: Advisory  
Committee  
Member and Staff  
Announcements.**

There were no announcements.

**Adjournment to  
Next Meeting**

The CAC's meeting scheduled for April 25, 2024 has been cancelled. The next scheduled meeting is Thursday, May 23, 2024 at 5 p.m. at the Yolo County Community Services Department, Cache Creek Conference Room, located at 292 West Beamer Street, Woodland, California 95695. The meeting was adjourned at 7:12 p.m.

Alisa M. Lembke  
Board Clerk/Administrative Analyst

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 5**

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**TO:** Community Advisory Committee

**FROM:** Rebecca Boyles, Director of Customer Care & Marketing

**SUBJECT:** Receive May 9, 2024 Board meeting Staff Report on the Load Management Standards Plan update (Information)

**DATE:** May 23, 2024

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**RECOMMENDATION**

Informational – no action requested.

At the Board’s [May 9, 2024 meeting](#), Staff presented VCE’s draft Load Management Standards (LMS) Plan for approval, said Plan is required to be filed by the California Energy Commission. At the Board’s meeting, the draft LMS Plan was approved. Please see [Item 12](#) for Staff’s report to the Board and [meeting slides-materials](#).

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 6**

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**TO:** Community Advisory Committee

**FROM:** Rebecca Boyles, Director of Customer Care & Marketing

**SUBJECT:** Receive 4/11/24 Board Meeting Staff Report on Customer Participation update  
(Quarter 1 Calendar Year 2024) (Information)

**DATE:** May 23, 2024

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**RECOMMENDATION**

Informational – no action requested.

At the Board’s [April 11, 2024](#) meeting, Staff provided a quarterly Customer Participation update. Please see [Item 10](#) for the staff report.

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 7**

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**TO:** Community Advisory Committee

**FROM:** Rebecca Boyles, Director of Customer Care & Marketing

**SUBJECT:** Receive May 9, 2024 Board meeting Staff Report SACOG Grant – Electrify Yolo update (Information)

**DATE:** May 23, 2024

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**RECOMMENDATION**

Informational – no action requested.

At the Board’s [May 9, 2024 meeting](#), Staff provided a quarterly customer participation update. Please see [Item 9](#) for the staff report.

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 8**

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**TO:** Community Advisory Committee  
**FROM:** Gordon Samuel, Chief Operating Officer  
**SUBJECT:** Biomass Task Group Formation  
**DATE:** May 23, 2024

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**RECOMMENDATION**

Staff is recommending the CAC form a Biomass Task Group to provide feedback related to the development of principles on responsible biomass electricity development.

**OVERVIEW**

At the March 28, 2024 CAC meeting Staff presented the Bioenergy Market Adjusting Tariff (BioMAT) program that is conducted through the California Public Utility Commission (CPUC). This program is a potential vehicle to install new biomass facilities at a cost that is more reasonable absent such a program. This discussion prompted staff to seek input from the CAC on the broader topic of biomass. Staff ultimately would like to form a biomass position and potentially some corresponding principles to help guide VCE in the procurement of biomass. The work product from the newly formed Task Group would be presented to the CAC at a future meeting and then to the Board for their consideration. It is anticipated that this Task Group would be a 2 to 3 month commitment.

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 9**

**TO:** Community Advisory Committee

**FROM:** Edward Burnham, Director of Finance & Internal Operations

**SUBJECT:** Review and consider the recommendation on updated reserve policy and dividend program guidelines.

**DATE:** May 23, 2024

**RECOMMENDATIONS**

Recommend that the VCE Board adopt the attached updated financial reserve policy and dividend program guidelines.

**OVERVIEW**

The purpose of this report is to share the draft updated reserve policy and dividend program guidelines with the CAC for feedback and recommendation before the item goes to the Board for consideration. VCE has been in operation now for multiple years post-adoption of the existing policy and guidelines. Both require routine updates to reach VCE’s strategic goal of financial strength including reaching VCE’s initial investment-grade credit rating. This Staff Report and attached updated reserve policy and program dividends guidelines are scheduled to be shared at the June 13, 2024, VCE Board meeting.

**BACKGROUND AND ANALYSIS**

The Board adopted the Financial Reserve [Policy](#) (FRP) on December 14, 2017, and the Dividend Program [Guidelines](#) (DPG) on June 17, 2019, to establish cash reserve targets and guide the allocation of the audited net margin for each year. VCE has used these documents for guidance through multiple budgets, customer rate settings, financial audits, and within-year changes such as COVID-19, heat waves, droughts, etc. VCE reached the targeted 90+ operating days cash target for the year ending December 31, 2023, and began the customer dividend program in 2024. Additionally, VCE repaid all outstanding loans from member agencies and River City Bank.

As part of the evaluation of VCE’s ability to obtain an initial investment grade rating, VCE recognizes the need to increase the cash reserve targets and develop cash reserves for rate stabilization. Staff has evaluated the existing Policy and Guidelines based on the Financial Strength strategic goal objectives and direction from the Board of Directors. Based on this evaluation, Staff is recommending the following modifications:

Modifications:

1. An increased Operational Financial Reserve minimum from 30 days to 120 days
2. An Increased Operational Financial Reserve Target of 180 from 90 days (this increase aligns with current minimums typically seen for CCA qualification for investment grade credit ratings)
3. Addition of a Rate Stabilization Reserve minimum target of 60 days
4. Increased the minimum net margin allocation of 75% from 50% towards financials reserves of net margin above > 5%
5. Administrative updates and references to VCE cost recovery rate policy and rate adjustment policy.
6. Definitions of uses for Operational Financial Reserves and Rate Stabilization Reserves.

**CONCLUSION**

If adopted, the proposed updates are expected to have a positive fiscal impact improving VCE's financial stability while building customer trust and loyalty as designed.

Attachments

1. VCE Financial Reserve Policy
2. VCE Dividend Program Guidelines

# VALLEY CLEAN ENERGY ALLIANCE

## FINANCIAL RESERVE POLICY

The VCE Board recognizes the importance of developing cash reserves to:

- Ensure financial stability
- Ensure access to credit at competitive rates
- Ensure rate stability
- Fund local programs

To achieve these objectives, VCE targets an operating cash reserves account minimum balance of 120 days of operating expenses, with a goal of building and maintaining a reserve of 180 days of operating expenses. Additionally, VCE targets a Rate Stabilization Reserve account with a minimum balance of 60 days of operating expenses. VCE Local Programs and Dividends are designated by the Board of Directors during the budget process and dividend program allocation annually.

VCE Rates, Power Portfolio Resource mix, and Operating Budget will be adjusted as needed to meet and maintain VCE's target reserves and an investment grade credit rating. If the Reserves are projected to fall below the minimum balance, VCE will implement plans, such as increasing rates/lowering VCE's discount by use of the rate adjustment policy, to return Operating Reserves to the target of 180 days within two years. Such plans will be provided in subsequent budget and rate discussions with the Board of Directors.

### Definitions

**Operational Reserve** – As described above, operational reserve funds are used to meet VCE's strategic objectives, secure favorable commercial terms, secure future stand-alone VCE credit rating(s), and provide a source of funds for unanticipated expenditures.

**Rate Stabilization Reserve** – Rate stabilization funds provide a contingency to provide rate stability for VCE customers giving increasing regulations, power costs, and Power Charge Indifference Adjustment (PCIA) charges from the investor-owned utility (PG&E).



# VALLEY CLEAN ENERGY ALLIANCE

## DIVIDEND PROGRAM GUIDELINES

**Purpose:** VCE's customer dividend program allows VCE to provide rate relief to customers, maintain financial stability and focus on its primary goals: a cleaner environment, meeting the members' climate action goals, building agency reserves, offering custom tailored programs, and awarding customers for their loyalty and trust.

### Program Guidelines:

- VCE, at a minimum, reviews and sets customer rates on an annual basis as outlined in VCE's cost recovery rate policy. VCE's rate adjustment policy is used for within-year rate adjustments for significant cost impacts.
- VCE requires a minimum 5% net margin (less principal debt payments) before consideration of providing dividends to VCE customers. Customer dividends are provided in the form of bill credits.
- Annually based on the audited financial statements:
  - Calculate the Net margin less principal debt payments
  - If Net margin < 5% - no customer dividends and Board determine allocation of net margin to Cash reserves and Local Program reserves
  - If Net margin > 5% - Board determine allocation of any surplus (over 5%) to Cash reserves, Local Program reserves and Customer Dividends
- Guidelines of Allocation of Net Margin
  - Net Margin  $\leq$  5%
    - Up to 95% to Cash Reserves (Until 180-days of operational cash reserves met)
    - At least 5% to Local Program Reserves
  - Net Margin > 5%
    - Follow guidelines for Net Margin up to 5%
    - Net margin in excess of 5%:

- At least 50% to Operational Cash Reserves until 180 days cash reserves are met (Rating agency minimum requirements)
- At least 25% to Rate Stabilization Reserves until 60 days cash reserves are met
- Discretionary Board Allocations (above 75% until the minimum cash reserve targets are met)
  - Remaining excess allocated between additional cash reserves, customer dividends, and Local Programs Reserve at the discretion of the Board annually
- Board approves allocation of Net Margin on or around the April Board meeting
- Any customer dividends will appear as bill credits in the form of a future rate discount.

DRAFT

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 11**

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**TO:** Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Review of 2024 Long Range Calendar meeting topics  
**DATE:** May 23, 2024

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Please find attached the 2024 Board and Community Advisory Committee (CAC) Long Range Calendar, which includes CAC meeting proposed topics located at the bottom.

At any time, if you have an item that you would like added, please send an email to Chief Operating Officer Gordon Samuel, Board Clerk Alisa Lembke, CAC Chair and Vice Chair for consideration.

Please note that the CAC's November and December 2024 meeting dates are as follows:

- **November 21, 2024** (3<sup>rd</sup> Thursday) – City of **Woodland** Council Chambers
- **December 19, 2024** (3<sup>rd</sup> Thursday) – City of **Davis** Community Chambers

**Attachment:**

1. 2024 Board and CAC Long Range Calendar

**VALLEY CLEAN ENERGY**  
**2024 Meeting Dates and Proposed Topics**  
**Board and Community Advisory Committee (CAC)**  
**(Note: Meeting locations and Topics are subject to change)**

MEETING DATE		TOPICS	ACTION
January 11, 2024	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>Oaths of Office for Board Members [new Members(s) only]</li> <li>Election of Officers for 2024 (Annual)</li> <li>2023 Year End Review: Customer Care and Marketing</li> <li>Customer Participation Update</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Nominations</li> <li>Information</li> <li>Information</li> </ul>
January 25, 2024	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Customer Participation Update</li> <li>Brown Act &amp; Social Media Platforms</li> <li>Review CAC Task Group “Charges”</li> <li>AgFIT (Agriculture Flexible Irrigation Technology) Pilot Program – How it works</li> <li>2024 Budgets and Rates</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> <li>Information</li> <li>Information</li> </ul>
<del>February 8, 2024</del> <b>CANCELLED</b>	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li><b>MEETING CANCELLED</b></li> </ul>	
February 22, 2024	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>Strategic Plan Update (Annual)</li> <li>Electrification Retrofit Rebate Outreach (ERRO) / Concierge Service (received public comment, tabled item)</li> <li>Resource Adequacy – Slice of Day</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Discussion/Action</li> <li>Information</li> </ul>
<del>March 14, 2024</del> <b>CANCELLED</b>	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>Cancelled due to a lack of quorum</li> </ul>	
March 28, 2024	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Electrification Retrofit Rebate Outreach (ERRO) / Concierge Service</li> <li>2023 Net Margin Allocation</li> <li>BioMAT Program</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Discussion</li> <li>Information</li> </ul>
April 11, 2024	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Strategic Plan Update (Annual)</li> <li>Receive Enterprise Risk Management Report (Bi-Annual)</li> <li>Customer Participation update (1<sup>st</sup> Quarter 2024)</li> <li>Update to VCE Conflict of Interest Code</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Information</li> <li>Action</li> </ul>

		<ul style="list-style-type: none"> <li>• Calendar Year 2023 Audited Financial Statements (James Marta &amp; Co.)</li> <li>• 2023 Net Margin Allocation</li> <li>• ERRO/Concierge Service</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Discussion/Action</li> <li>• Discussion/Action</li> </ul>
April 16 – 18, 2024	CalCCA Annual Conference San Jose	VCE Staff and some Board and CAC members attending	
April 25, 2024	Advisory Committee (Davis)	• NO MEETING	•
May 9, 2024	Board (Woodland)	<ul style="list-style-type: none"> <li>• Update on SACOG Grant – Electrify Yolo</li> <li>• Resource Adequacy “Slice-of-Day”</li> <li>• Load Management Standards Plan</li> <li>• Recap of CalCCA April 2024 Annual Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Discussion/Action</li> <li>• Information</li> </ul>
May 23, 2024	Advisory Committee (Yolo County Community Services Dept., Cache Creek Room, Woodland)	<ul style="list-style-type: none"> <li>• Load Management Standards</li> <li>• Customer Participation update (1<sup>st</sup> Quarter 2024)</li> <li>• Reserves Policy / Dividend Program update</li> <li>• BioMAT Program</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Discussion/Action</li> <li>• Discussion/Action</li> </ul>
June 13, 2024	Board (Davis)	<ul style="list-style-type: none"> <li>• Re/Appointment of Members to Community Advisory Committee (Annual)</li> <li>• Mid-Year 2024 Financial Update</li> <li>• Legislative update provided by Pacific Policy Group</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Information</li> <li>• Information</li> </ul>
June 27, 2024	Advisory Committee (Davis)	<ul style="list-style-type: none"> <li>• Power Procurement / Renewable Portfolio Standard Update</li> <li>• Outreach and Marketing Plan (placeholder)</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Discussion/Action</li> </ul>
July 11, 2024	Board UC Davis – CA Lighting Technology Center, Davis	<ul style="list-style-type: none"> <li>• Status of SACOG Grant – Electrify Yolo</li> <li>• Customer Participation Update (2<sup>nd</sup> Quarter 2024)</li> <li>• Power Portfolio Renewable Content Update (<i>placeholder</i>)</li> <li>• Outreach and Marketing Plan (placeholder)</li> </ul>	<ul style="list-style-type: none"> <li>• Information/Discussion/Action</li> <li>• Information</li> <li>• Information/Discussion</li> <li>• Discussion/Action</li> </ul>
July 25, 2024	Advisory Committee	• NO MEETING*	

\*No meeting unless an urgent matter needs to be addressed

	<b>(Woodland)</b>		
August 8, 2024	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>• <b>NO MEETING*</b></li> </ul>	
August 22, 2024	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>• Customer Participation Update (2<sup>nd</sup> Quarter 2024)</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> </ul>
September 12, 2024	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>• Certification of Standard and UltraGreen Products / 2023 Power Content Label (Annual)</li> <li>• Enterprise Risk Management Update (Bi-annual)</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Information</li> </ul>
September 26, 2024	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>• Receive Board Staff Report on Certification of Standard and UltraGreen Products / 2023 Power Content Label</li> </ul>	<ul style="list-style-type: none"> <li>• Information/Discussion</li> </ul>
October 10, 2024	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>• Update on SACOG Grant – Electrify Yolo</li> <li>• 2024 Operating Budget Update and 2025 preliminary Operating Budget</li> <li>• Customer Participation Update (3<sup>rd</sup> Quarter 2024)</li> <li>• Progress Update on Programs Plan and 2025 program concepts</li> <li>• Legislative End of Session Update</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Information</li> <li>• Discussion/Action</li> <li>• Information</li> </ul>
October 24, 2024	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>• 2023 Power Content Label outreach</li> <li>• Customer Participation Update (3<sup>rd</sup> Quarter 2024)</li> <li>• Draft 2025 Legislative Platform</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Discussion/Action</li> </ul>
November 14, 2024	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>• 2025 Operating Budget Update</li> <li>• 2023 Power Content Label outreach</li> <li>• 2025 Legislative Platform</li> </ul>	<ul style="list-style-type: none"> <li>• Information/Discussion</li> <li>• Information</li> <li>• Discussion/Action</li> </ul>
November 28, 2024 November 21, 2024 (rescheduled to November 21 due to Thanksgiving holiday on Nov. 28 <sup>th</sup> )	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>• GHG Free Attributes</li> <li>• Legislative End of Session Update</li> <li>• 2025 Budget Update/Preview</li> <li>• Review and finalize CAC Task Group Year-end Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Information</li> <li>• Discussion</li> </ul>
December 12, 2024	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>• Approve 2025 Operating Budget (Annual) and 2025 Customer Rates</li> <li>• GHG Free Attributes</li> <li>• Receive VCE Grant/Program activity summary</li> <li>• Receive CAC Year-end Task Group Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion/Action</li> <li>• Action</li> <li>• Information</li> <li>• Information</li> </ul>

\*No meeting unless an urgent matter needs to be addressed

December 26, 2023 December 19, 2024 (rescheduled to December 19 due to Christmas holiday on Dec. 25 <sup>th</sup> )	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>• 2025 CAC Task Group(s) formation (Annual)</li> <li>• Power Procurement / Renewable Portfolio Standard Update</li> <li>• Election of Officers for 2025 (Annual)</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion/Action</li> <li>• Information</li> <li>• Nominations</li> </ul>
January 9, 2025	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>• Oaths of Office for Board Members (Annual - new Members only)</li> <li>• Election of Officers for 2025 (Annual)</li> <li>• Customer Participation Update (4<sup>th</sup> Quarter 2024)</li> <li>• 2024 Year in review: Customer Care &amp; Marketing</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Nominations</li> <li>• Information</li> <li>• Information</li> </ul>
January 23, 2025	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>• Rates/Budget 2025 Update</li> <li>• Customer Participation Update (4<sup>th</sup> Quarter 2024)</li> <li>• Review 2025 Task Group “Charges”</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Discuss/Action</li> </ul>

<b>CAC PROPOSED FUTURE TOPICS</b> Topics and Discussion dates may change as needed	<b><u>ESTIMATED MEETING DATE(S)</u></b>
Electric Vehicle Rebate Program – Phase 2	TBD
Inflation Reduction Act (IRA) opportunities	TBD
Regionalization (Information)	TBD
Self Generation Incentive Program (SGIP)	TBD
Agri-voltaics (for information only)	TBD
Status of Net Billing Tariff (NBT)/Solar Billing Plan (SBP) (as needed)	
Legislative Items (as needed)	

\*No meeting unless an urgent matter needs to be addressed