



**Regular Meeting of the Community Advisory Committee (CAC)  
of Valley Clean Energy Alliance  
Thursday, February 27, 2025 at 5:00 p.m.  
City of Davis Conference Room  
(inside Community Chambers building)  
23 Russell Blvd., Davis, California 95616**

CAC Members will be attending in-person and public participation will be in-person or available via Zoom Webinar (video/teleconference). Valley Clean Energy (VCE) will, to the best of its ability, provide hybrid and remote options for VCE meeting participants and to the public; however, VCE cannot guarantee these options will be available due to technical limitations outside of our control. For assurance of public comment, VCE encourages in-person and written public comments to be submitted as described below when possible. VCE, to the best of its abilities, will provide participation via the Zoom platform.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCE Board Clerk/Administrative Analyst, at least two (2) working days before the meeting at (530) 446-2754 or [Alisa.Lembke@valleycleanenergy.org](mailto:Alisa.Lembke@valleycleanenergy.org).

If you have anything that you wish to be distributed to the CAC and included in the official record, please hand it to a member of VCE staff who will distribute the information to the CAC members and other staff.

Please note that the numerical order of items is for convenience of reference. Items may be taken out of order on the request of any CAC member with the concurrence of the CAC. Staff recommendations are advisory to the CAC. The CAC may take any action it deems appropriate on any item on the agenda even if it varies from the staff recommendation.

**Members of the public who wish to participate remotely in the CAC's meeting may do so with video/teleconferencing call-in number and meeting ID code. To join remotely, please see the Zoom Webinar (video/teleconference) information below:**

**From a PC, Mac, iPad, iPhone, or Android device with high-speed internet:**

**(If your device does not have audio, please also join by phone.)**

**<https://us02web.zoom.us/j/89511984049>**

**Meeting ID: 895 1198 4049**

**By phone:**

**One tap mobile:**

**+1-669-900-9128,, 89511984049# US**

**+1-669-444-9171,, 89511984049# US**



Dial:

+1-669-900-9128 US

+1-669-444-9171 US

**Meeting ID: 895 1198 4049**

**Public comments may be submitted electronically or verbally during the meeting.** Instructions on how to submit your public comments can be found in the **PUBLIC PARTICIPATION** note at the end of this agenda.

**Committee Members:** Rahul Athalye (Chair), Keith Taylor (Vice Chair), Mark Aulman, David Springer, Lorenzo Kristov, Cynthia Rodriguez, Jennifer Rindahl, Diccon Westworth, Danielle Ballard, Ari Halberstadt

### **5:00 P.M. CALL TO ORDER**

#### **1. Welcome**

**2. Public Comment:** This item is reserved for persons wishing to address the CAC on any VCE-related matters that are not otherwise on this meeting agenda or are listed on the Consent portion of the agenda. Public comments on matters listed on the Regular agenda shall be heard at the time the matter is called. As with all public comment, members of the public who wish to address the CAC are customarily limited to two minutes per speaker, electronically submitted comments should be limited to approximately 300 words. Comments that are longer than 300 words will only be read for two minutes. All electronically submitted comments, whether read in their entirety or not, will be posted to the VCE website within 24 hours of the conclusion of the meeting. See the information below under **PUBLIC PARTICIPATION** at the conclusion of this agenda about how to provide your public comment.

**3. Brief VCE Staff Report (≈ 5 minutes)** - Representatives of VCE staff will provide verbal updates on on-going Staff work. (Task Group recommendations requiring Committee attention require a regular agenda item. Summaries of written reports received by the Committee in advance of the meeting will receive a time allocation of up to ten minutes. Otherwise, the time allocation will be five minutes, including questions and answers. The Committee may decide to allocate additional time at the end of the regular agenda.)

### **CONSENT AGENDA (≈ 5 minutes)**

**4. Approval of December 19, 2024 Meeting Minutes.**

**5. Receive Customer Participation Update (4<sup>th</sup> Quarter 2024).**

### **REGULAR AGENDA**

**6. Receive VCE Strategic Plan update and Task Group formation. (Discussion/Action) (≈ 20 minutes)**

**7. Formation of Community Advisory Committee 2025 Task Groups. (Discussion/Action) (≈ 20 minutes)**



8. **Receive 2024 Year-end review: Customer Care and Marketing. (Information) (≈ 20 minutes)**
9. **Receive 2025 Long Range Calendar. (Information) (≈ 5 minutes)**
10. **Advisory Committee Member and Announcements. (≈ 5 minutes)** Action items and reports from members of the Advisory Committee, including announcements, reports on meetings, and information which would be of interest to the Committee or the public.
11. **Announcement and Adjournment.** The CAC has scheduled a meeting for Thursday, March 27, 2025 at the City of Woodland Council Chambers, located at 300 First Street, Woodland, California 95695.

**PUBLIC PARTICIPATION: Public Comments:** Public participation for this meeting will be done electronically via e-mail and during the meeting as described below.

**Public participation via e-mail:** If you have anything that you wish to be distributed to the CAC and included in the official record, please e-mail it to VCE staff at [Meetings@ValleyCleanEnergy.org](mailto:Meetings@ValleyCleanEnergy.org) . If information is received by 3:00 p.m. on the day of the CAC meeting it will be e-mailed to the CAC members and other staff prior to the meeting. If it is received after 3:00 p.m. the information will be distributed after the meeting, but within 24 hours of the conclusion of the meeting. Written public comments that do not exceed 300 words will be read by the VCE Board Clerk, or other assigned VCE staff, to the CAC and the public during the meeting subject to the usual time limit for public comments [two (2) minutes]. General written public comments will be read during Item 2, Public Comment. Written public comment on individual agenda items should include the item number in the “Subject” line for the e-mail and the Clerk will read the comment during the item. Items read cannot exceed 300 words or approximately two (2) minutes in length. All written comments received will be posted to the VCE website.

**Verbal public participation during the meeting:**

- 1) **If attending in person**, please complete a **Comment Card** and return it to the Board Clerk.
- 2) **If attending remotely via Zoom**, there are two (2) ways for the public to provide verbal comments:
  - A. If you are attending by computer, activate the “participants” icon at the bottom of your screen, then raise your hand (hand clap icon) under “reactions”. When called upon, you will be “unmuted” to allow to speak.
  - B. If you are attending by phone only, you will need to press \*9 to raise your hand. When called upon, press \*6 to unmute your microphone.

**VCE staff will acknowledge that you have a public comment to make during the item and will call upon you to make your verbal comment.**

Public records that relate to any item on the agenda for a regular or special CAC meeting are available for public review on the VCE website. Records that are distributed to the CAC by VCE staff less than 72 hours prior to the meeting will be posted to the VCE website at the same time they are distributed to all members, or a majority of the members of the CAC. Questions regarding VCE public records related



to the meeting should be directed to Board Clerk Alisa Lembke at (530) 446-2750 or [Alisa.Lembke@ValleyCleanEnergy.org](mailto:Alisa.Lembke@ValleyCleanEnergy.org). The Valley Clean Energy website is located at: <https://valleycleanenergy.org/cac-meetings/>.

**Accommodations for Persons with disabilities.** Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact Alisa Lembke, VCE Board Clerk/Administrative Analyst, as soon as possible and preferably at least two (2) working days before the meeting at (530) 446-2754 or [Alisa.Lembke@ValleyCleanEnergy.org](mailto:Alisa.Lembke@ValleyCleanEnergy.org)

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report - Item 4**

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**TO:** Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** CAC December 19, 2024 Meeting Minutes  
**DATE:** February 27, 2025

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**Recommendation**

Receive, review and approve the attached December 19, 2024 meeting Minutes.

Attachment: December 19, 2024 CAC meeting Minutes



**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE MEETING  
Thursday, December 19, 2024 at 5:00 p.m.  
City of Davis Conference Room  
23 Russell Blvd., Davis, California 95616**

Chair Athalye established that there was a quorum present and opened the Community Advisory Committee of Valley Clean Energy Alliance in a meeting on Thursday, December 19, 2024 beginning at 5:01 p.m., held at the City of Davis Conference Room, inside the Community Chambers building, located at 23 Russell Boulevard, Davis, California 95616.

**Welcome and Roll Call**

Committee Members Present: Raul Athalye (Chair), Keith Taylor (Vice Chair), Mark Aulman, Lorenzo Kristov, David Springer, Ari Halberstadt, Danielle Ballard

Committee Members Absent: Diccon Westworth, Jennifer Rindahl, Cynthia Rodriguez

**Welcome** Chair Athalye welcomed everyone and reminded those present that VCE is still seeking candidates to fill the unincorporated Yolo County CAC seat.

**Public Comment / Introductions** There were no verbal or written public comments on items not on the agenda and on Consent Agenda items.

**Brief Task Group and VCE staff Reports** **Task Group Reports:** Chair Athalye announced that we will not be receiving reports since the CAC will be reviewing the Task Groups' year end reports during regular session.

**Staff Report:** VCE Staff Gordon Samuels provided highlights of the Board's December 12, 2024 regular meeting: approved the 2025 Legislative and Regulatory Platform; authorized VCE's Executive Officer to execute Hourly Flex Pricing Pilot (HFP) agreements; approved an amendment to the Agricultural Flexible Irrigation Technology (AgFIT) pilot program budget and received a close out update; approved accepting large hydro and nuclear GHG-free attributes; approved the 2025 Operating budget; and, approved 2025 Customer Rates. He highlighted that Standard Green customer rates are discounted 5% off PG&E's 2025 generation rates and for CARE/FERA and medical baseline customers an additional 5% is discounted which equals a 10% discount off PG&E's 2025 generation rates, all effective January 1, 2025.

**Consent Items** There were no written or verbal public comments as stated above.



Aulman made a motion to approve the Consent agenda item, seconded by Taylor. Motion passed with Ballard abstaining and Westworth, Rindahl, and Rodriguez absent. The following item was:

4. approved November 21, 2024 Meeting Minutes.

## Regular Agenda

### **Item 5: Review, provide feedback and approve Task Group year-end reports. (Discussion/Action)**

Each draft Task Group year-end was reviewed with those present. The CAC discussed Task Group challenges and future opportunities. There were no written or verbal public comments.

Kristov made a motion to approve the Programs & Outreach, Legislative/Regulatory and Bioenergy Task Group 2024 Year-end reports and have Staff provide a copy to the Board for their information, seconded by Springer. Motion passed unanimously with Westworth, Rindahl, and Rodriguez absent.

### **Item 6: Receive Power Procurement / Renewable Portfolio Standard update. (Information)**

Mr. Samuel provided an update on VCE's power portfolio by reviewing load, meter data, and several projects' expected generation, monthly generation and curtailment data. Mr. Samuel reviewed the data from Compliance Period 4 (2021 to 2023 Power Content Label), which, as projected, VCE's Power Content Label (PCL) has improved in renewables and lower greenhouse gas emissions compared to prior years. He reviewed Slice of Day (SOD) and how SOD, wind and geothermal resources will need to play a role in future resource selection in order for VCE to achieve a 100% renewable target by 2030.

There were no written or verbal public comments.

### **Item 7: Received Board Staff Report on 2023 Power Content Label (PCL) Certification and 2023 PCL Outreach information. (Information)**

VCE Staff Rebecca Kuczynski informed those present that VCE's 2023 Power Content Label (PCL) will be emailed/mailed out by the deadline of January 31, 2025. She informed those present that this year's version will contain some marketing information on VCE's newly launched Electric Advisor resource for Customers, VCE branding, as well as notification on VCE's rate discounts effective January 1, 2025. The PCL will also be accessible in Spanish. The CAC briefly discussed with Staff the renewable content of power consumed in 2023.

There were no written or verbal public comments.



**Item 8: Receive  
2024 Long Range  
Calendar.  
(Information)**

Chair Athalye reminded CAC Members that if they had any topics they would like to add to please send them to him, Keith Taylor, Mr. Samuel and/or Board Clerk Alisa Lembke.

**Item 9: Election of  
Officers for 2025**

Lorenzo Kristov made a motion for Rahul Athalye to be the CAC's 2025 Chair, seconded by Danielle Ballard. Motion passed with Rahul Athalye abstaining and Westworth, Rindahl, and Rodriguez absent.

Rahul Athalye made a motion for Keith Taylor to be the CAC's 2025 Vice Chair, seconded by Ari Halberstadt. Motion passed with Keith Taylor abstaining and Westworth, Rindahl, and Rodriguez absent.

**Item 10: Advisory  
Committee  
Member and Staff  
Announcements.**

Mr. Samuel announced that the Board's January 2025 regular meeting has been cancelled and that the Board's next regular meeting has been scheduled for February 13, 2025.

Board Clerk Alisa Lembke informed those present that at the CAC's January 23, 2025 meeting, one of the items on the agenda will be the formation of Task Groups for 2025.

Ms. Kuczynski informed those present that VCE participated in the City of Winters Tractor Parade on Saturday, December 7, 2025 and partnered with Monarch Tractor by them providing an electric tractor in the parade. It was a great parade, lots of fun, and VCE hopes to partner with them next year to participate in the 2025 Tractor Parade.

VCE Chief Executive Officer Mitch Sears informed those present that Staff would like to schedule a Power Charge Indifference Adjustment (PCIA) workshop with the Board in early to mid 2025. Possibly, this would be a good workshop for the CAC Members to attend.

**Adjournment to  
Next Meeting**

The CAC's next scheduled meeting is Thursday, January 23, 2025 at the City of Woodland Council Chambers, located at 300 First Street, Woodland, California 95695. The meeting was adjourned at 6:31 p.m.

Alisa M. Lembke  
Board Clerk/Administrative Analyst



**VALLEY CLEAN ENERGY ALLIANCE**

**Staff Report – Item 5**

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**TO:** Board of Directors  
**FROM:** Rebecca Boyles, Director of Customer Care & Marketing  
**SUBJECT:** Quarterly Customer Participation Update (Information)  
**DATE:** February 27, 2025

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**RECOMMENDATION**

Receive the attached quarterly Customer Participation update reflecting the time period of October 1, 2024 through December 31, 2024 (Quarter 4 2024).

Attachment: Quarterly Report - Customer Participation update

# Item 5 – Customer Participation Update

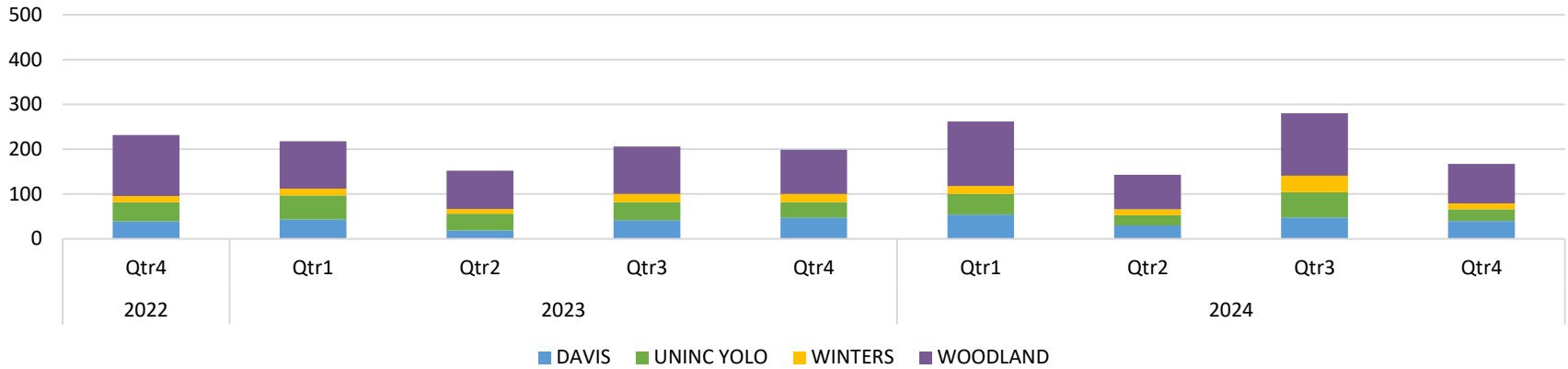
	Davis	Woodland	Winters	Yolo Co	Total	Residential	Commercial	Industrial	Ag	NEM	Non-NEM
<b>VCEA customers</b>	28,436	20,474	2,627	10,783	62,320	54,359	6,032	11	1,918	14,411	47,909
<b>Eligible customers</b>	29,891	24,092	3,097	12,459	69,539	60,637	6,726	11	2,165	16,292	53,247
<b>Participation Rate</b>	95%	85%	85%	87%	90%	90%	90%	100%	89%	88%	90%

## % of Load Opted Out

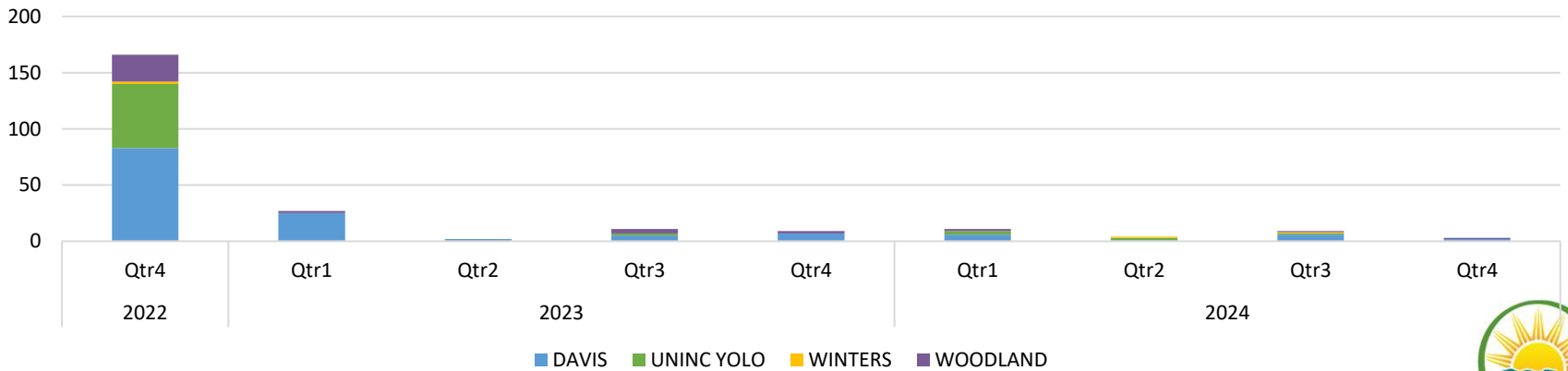
	Davis	Woodland	Winters	Yolo Co	Total	Residential	Commercial	Industrial	Ag	Total
<b>% of Load Opted Out</b>	7%	11%	13%	11%	10%	10%	10%	0%	11%	10%
<b>% of Load Opted Up</b>	3%	1%	0%	1%	1%	1%	3%	0%	0%	1%

# Item 5 – Customer Participation Update

## Quarterly Opt-Outs



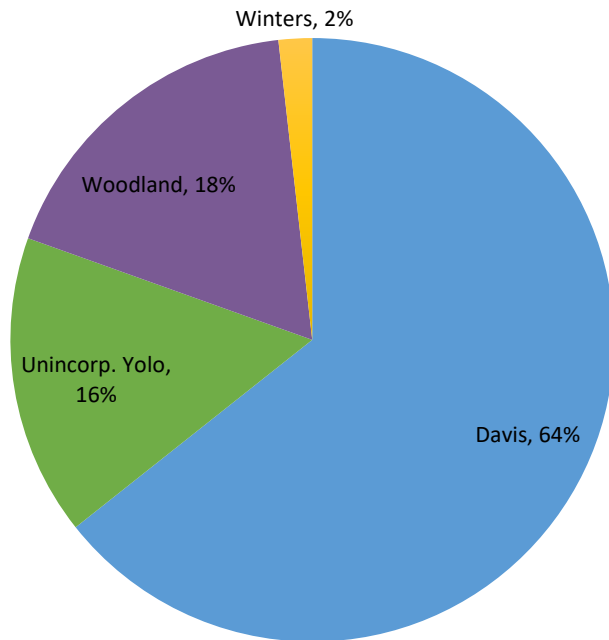
## Quarterly Opt-Ups



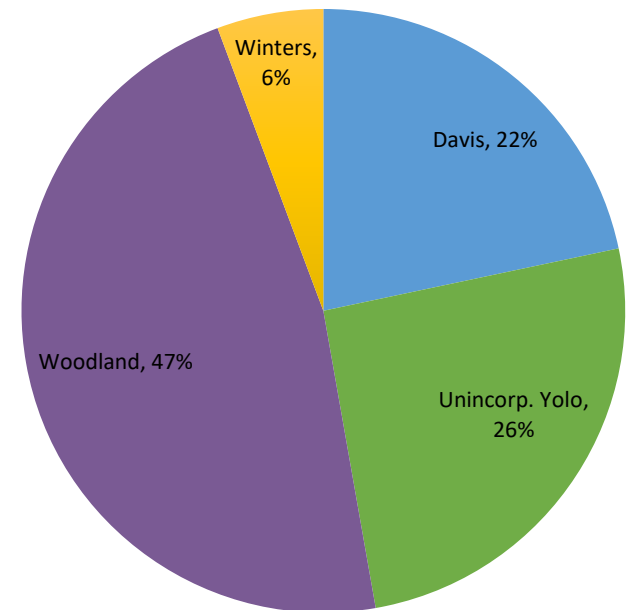
**VALLEY**  
CLEAN ENERGY

# Item 5 – Customer Participation Update

## 558 Opt-Ups



## 12,299 Opt-Outs



These pie charts are based on total opt-ups and opt-outs since launch. The percentages in the charts are the percentages of those opt-ups and opt-outs by TOT (town or territory).



**VALLEY**  
CLEAN ENERGY

**VALLEY CLEAN ENERGY  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 6**

**TO:** Community Advisory Committee

**FROM:** Mitch Sears, Chief Executive Officer  
Edward Burnham, Director of Finance & Internal Operations

**SUBJECT:** VCE Strategic Plan Update & Task Group Formation

**DATE:** February 27, 2025

**RECOMMENDATION**

Staff is recommending the CAC form a Strategic Plan Task Group to provide feedback related to 2025 VCE strategic plan major update.

**OVERVIEW**

At the October 13, 2022, Board Meeting, Staff provided a 2021-2023 Strategic plan update and introduced a rolling strategic plan concept. At the July 13, 2023, Board Meeting, the Board adopted the Strategic Plan Guidelines for a balanced, comprehensive approach to align the strategic plan with VCE’s multi-year time horizon and to achieve the benefits of timely updates associated with the “rolling” approach. At the September 14, 2023, Board Meeting, the Board approved the 2021-2023 strategic plan minor update and extension of the plan through the end of 2025.

The Board staff reports can be found here:

[Item 12](#) - VCE Three-Year Strategic Plan Guidelines (valleycleanenergy.org)

[Item 17](#) - VCE Strategic Plan Minor Update and Extension (valleycleanenergy.org)

The purpose of this report is to begin VCE’s Strategic Plan Major Update and request the formation of a Strategic Plan Task Group.

**BACKGROUND**

The purpose of the Strategic Plan (Plan) is to focus VCE on achieving better energy outcomes for its customers and communities by guiding the organization’s actions. The Strategic Plan is aligned with VCE’s mission and vision and guides the organization’s efforts over a multi-year time horizon. The Plan is the basis for developing annual organization goals, staff work plans, annual budgets, key decisions, and priorities. The Plan also informs the development of VCE’s compliance documents, including the Integrated Resource Plan (IRP), a document that sets out a 10-year roadmap for energy procurement that is typically updated on a 2-year basis.

The current Plan categories and key goals include:

FINANCIAL STRENGTH	• Goal: Maintain and grow a strong financial foundation and manage costs to achieve long-term organizational health.
PROCUREMENT AND POWER SUPPLY	• Goal: Manage power supply resources to consistently exceed California's Renewable Portfolio Standard (RPS) while working toward a resource portfolio that is 100% carbon neutral by 2030.
CUSTOMERS AND COMMUNITY	• Goal: Prioritize VCE's community benefits and increase customer satisfaction and retention.
DECARBONIZATION AND GRID INNOVATION	• Goal: Promote and deploy local decarbonization and grid innovation programs to improve grid stability, reliability, community energy resilience, and safety.
STATEWIDE ISSUES: REGULATORY AND LEGISLATIVE AFFAIRS	• Goal: Strongly advocate for public policies that support VCE's Vision/Mission.
ORGANIZATION, WORKPLACE, AND TECHNOLOGY	• Goal: Analyze and implement an optimal long-term organizational, management, and information technology structure at VCE.

The Strategic Plan incorporates the following schedule for status reporting:

- Quarterly Report to VCE Management  
Staff will report quarterly to the Executive Officer on the status of goals, objectives and metrics for which they are responsible.
- Annual Report to Board and CAC  
Staff will report annually to the Board and CAC on the status of goals, objectives and metrics, and will recommend any mitigations or amendments as may be necessary for Board approval.

Staff has provided progress updates to the Executive Officer, Community Advisory Committee (CAC), and Board as described above. Generally, Staff observes that progress has been made in each goal area and that the Plan serves to align organizational activities with policy priorities.

### **Key Objectives of Strategic Plan Major Updates**

The purpose of a Major Plan update is to conduct a more detailed review/update of the Plan, including a review of VCE's Vision/Mission and existing goals and objectives. Major Plan updates are comprehensive reviews incorporating workshops at various levels of the organization, including community stakeholder engagement. The baseline activities incorporate those enumerated in the Minor Update that incorporates plan adjustments associated with changing legislative, regulatory, customer, economic, etc. requirements, as well as notation of plan milestones achieved.

Key activities in a Major Update include:

- Identify changes in the overall CCA environment (economics, policy, technology, etc.) and describe their relevance for VCE
- Review key organizational fundamentals (Mission, Vision, and Strategic Plan Goals)
- Long-term adjustments based on strategic and customer requirement

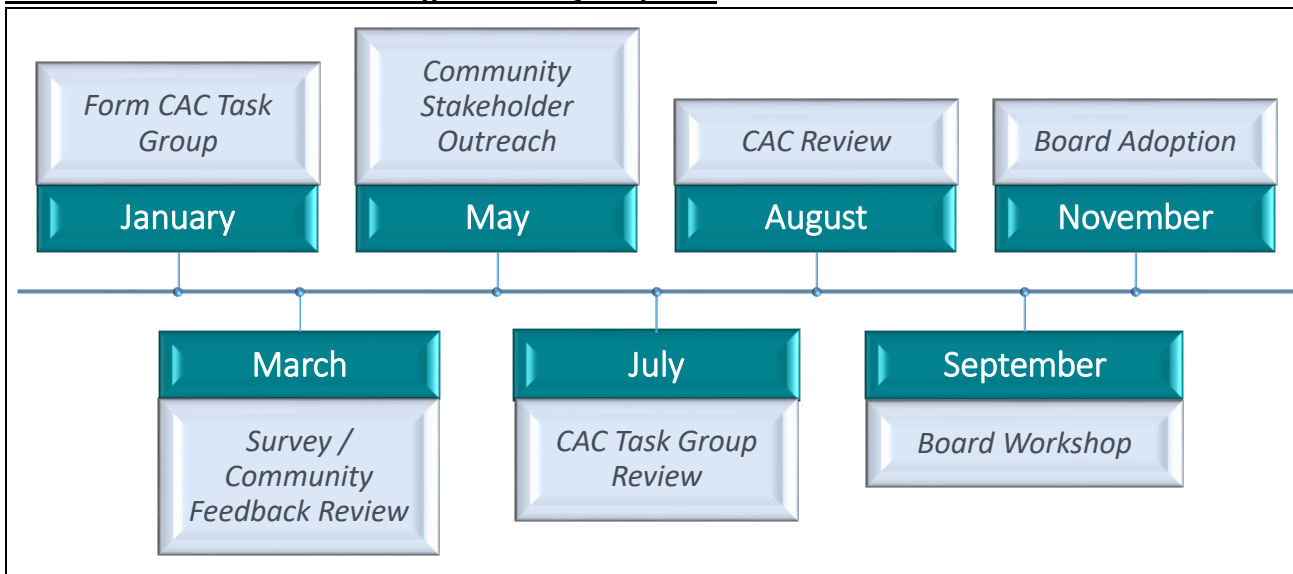
### **Proposed Plan Development Process and Timeline**

Generally, Staff is organizing the Major Plan update into four components that will occur over the course of 2025. These include:

- Q1 – Review of existing Plan and development of Initial Draft Plan Update
- Q2 – Gather community and stakeholder feedback on Draft Plan Update
- Q3 – Develop Draft Plan Update; present Draft Plan Update to Board
- Q4 – Develop final Draft Plan Update; present to Board for adoption

The below timeline of key milestones is based on the Board’s adopted Strategic Plan Guidelines. Staff will develop a detailed project calendar based on additional feedback from the Board, CAC, and CAC task group. A proposed 2026-2029 Major Update would be tentatively scheduled for the November 2025 Board meeting; allowing any changes associated with the Plan Update to be incorporated into the 2026-2029 planning and budgeting process.

**2025 Tentative Timeline: Strategic Plan Major Update**



**CONCLUSION**

The proposed Major Plan Update process is consistent with the Board’s adopted Strategic Plan Guidelines. Staff is recommending the CAC form a Strategic Plan Task Group to provide feedback related to the development of a Major Plan Update as described in this report.

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report - Item 7**

**TO:** Community Advisory Committee

**FROM:** Gordon Samuel, Chief Operating Officer  
Alisa Lembke, Board Clerk/Administrative Analyst

**SUBJECT:** Formation of CAC Task Groups for 2025

**DATE:** February 27, 2025

**Background/Discussion**

Each year Staff asks the CAC to consider forming task groups to assist VCE Staff and the Board with tasks and projects. Staff is recommending that CAC members form task groups and provide input on goal-oriented tasks and projects that can be accomplished, which are referred to as “Charges”. Throughout 2025, Staff may revisit with the CAC on forming additional task group(s) as needed to assist with tasks and projects as they become defined.

For reference, the 2024 Task Groups and membership are listed below and the existing 2024 Task Group “Charges” are attached. *Task groups identified for formation in 2025 will be asked to prepare draft “Charges” for review at the March meeting.*

**2024 CAC Task Groups**

1. Legislative/Regulatory
  - A. Members: Lorenzo Kristov, Jennifer Rindahl, Rahul Athalye, Ari Halberstadt
2. Programs & Outreach
  - A. Members: Keith Taylor, David Springer, Mark Aulman, Diccon Westworth
3. Bioenergy
  - A. Members: Mark Aulman, Danielle Ballard, Diccon Westworth,

**Preliminary Staff Suggestions**

As in past years, Staff believes that fewer Task Groups helps efficiently allocate resources and focus on the most important issue/policy areas. Therefore, Staff is supportive of the formation of up to 4 task groups. With the continuing activity in the Task Groups listed above, Staff suggests that they would be reconstituted for 2024. In addition, as requested in Item 6, Staff would like to add a Strategic Plan Task Group.

**Attachments:**

1. Legislative/Regulatory Task Group 2024 Charge
2. Programs & Outreach Task Group 2024 Charge
3. Bioenergy Task Group 2024 Charge



**VALLEY CLEAN ENERGY  
COMMUNITY ADVISORY COMMITTEE**

**2024 LEGISLATIVE/REGULATORY TASK GROUP CHARGE**

**Members:** Lorenzo Kristov, Chair  
Jennifer Rindahl  
Rahul Athalye  
[Additional members to be added as identified]

**Staff:** Mitch Sears, Executive Officer  
Yvonne Hunter, Legislative and Project Specialist  
Mark Fenstermaker, VCE Lobbyist, Pacific Policy Group

**2024 Charge:**

Work with VCE staff and VCE's lobbyist to:

- Provide feedback, technical information and strategic advice to VCE staff on key legislative and regulatory issues facing VCE and the CCA community in general in 2024, including legislation and regulatory issues related to VCE's Legislative Platform, Strategic Plan and Environmental Justice Statement.
- Provide periodic reports to the CAC about legislation and regulatory issues.
- Solicit recommendations from the CAC to inform VCE positions on key legislation and regulatory proceedings.
- Work with staff and VCE's regulatory consultant to enhance the Task Group's and CAC's understanding of regulatory proceedings and their relationship to legislative matters, including ways to enhance VCE's Legislative Platform to include regulatory issues and possibly VCE's regulatory engagement.
- Contribute to VCE's engagement with legislators and other stakeholders.
- Discuss strategies to engage regulatory agencies and stakeholders to achieve a more level playing field for procuring local resources, address Resource Adequacy challenges, and to advance dynamic pricing programs, such as AgFIT, and other grid services opportunities, for VCE and other CCAs.
- Receive periodic updates about and discuss CalCCA legislative and regulatory priorities, emphasizing how VCE can most effectively contribute.
- Work with staff to periodically review and update VCE's Legislative Platform for consideration by the CAC and VCE Board.

**VALLEY CLEAN ENERGY  
COMMUNITY ADVISORY COMMITTEE**

**2024 PROGRAMS AND OUTREACH TASK GROUP CHARGE**

**Members:** Keith Taylor (Chair)  
David Springer (Co-Chair)  
Mark Aulman  
Diccon Westworth

**Staff Lead:** Rebecca Boyles

**2024 Charge:**

Collaborate with VCE staff and consultants on policies, procedures and programs aimed at improving the customer experience and customer satisfaction in VCE, including:

1. Assist in the development of public information strategies, planning, and materials related to VCE customer marketing, outreach, policies and programs. As requested by staff, review draft materials and provide comments as appropriate; assist with customer-facing community outreach to, and liaison with, member communities.
2. Help define audience segments within VCE's service area and consult on appropriate messages and communications approaches; provide a sounding board to assist in message development and copy testing. Conduct review of marketing materials at the draft (pre-release) stage upon request from staff.
3. Assist with identification of statewide program opportunities and development of strategies for disseminating information on eligibility, rebate amounts, stacked incentives, and other details; assist Staff with finding and applying for external funding for potential programs.
4. Collaborate with Staff on an annual update to the 3-year Programs Plan, discuss 2024 program implementation with Staff; assist with the update of 2022 program design/implementation forms and program prioritization for implementation in 2024.
5. As requested by the Director of Customer Care and Marketing, provide outreach and messaging support for the efforts of other CAC task groups, as well as outreach to VCE's participating jurisdictions to encourage collaborative dissemination regarding programs, energy savings tips, rebates/incentives etc. on their websites and social media platforms.
6. Provide summaries and updates at monthly CAC meetings on Task Group activities.

**VALLEY CLEAN ENERGY  
COMMUNITY ADVISORY COMMITTEE**

**2024 BIOENERGY TASK GROUP CHARGE**

**Members:** Danielle Ballard  
Diccon Westworth  
Mark Aulman

**Staff Lead:** Gordon Samuel

**Charge:**

Collaborate with VCE staff on development of recommendations to the Community Advisory Committee (CAC) on bioenergy electricity generation which may be applicable to Valley Clean Energy. The final recommendation may or may not be supportive of some technologies. In addition, a recommendation may establish certain qualifying parameters to identify which bioenergy resources should be considered. Ultimately the plan is to take a recommendation to the VCE board later in 2024.

1. Identify bioenergy-based power generation technologies and resources which are currently available, or may be available in the future to Valley Clean Energy.
2. Evaluate technologies, including but not limited to the following considerations:
  - a. Fuel sources (e.g. feedstocks)
  - b. VCE baseload benefits
  - c. Overall air emission impacts
  - d. Other extrinsic benefits
  - e. Other extrinsic liabilities
  - f. VCE reputational and brand-related issues
  - g. Yolo county specific impacts
3. Engage with external information sources including subject matter experts, relevant stakeholders, other CCAs, and others.
4. Provide summaries and updates at monthly CAC meetings on Bioenergy Task Group activities, including recommendations as appropriate.

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report – Item 9**

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**TO:** Community Advisory Committee

**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst

**SUBJECT:** Review of 2025 Long Range Calendar meeting topics

**DATE:** February 27, 2025

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Please find attached the 2025 Board and Community Advisory Committee (CAC) Long Range Calendar. Please note that it has some added information (coding) to each item for Staff purposes only.

At any time, if you have an item that you would like added, including future topics, please send an email to Chief Operating Officer Gordon Samuel, Board Clerk Alisa Lembke, CAC Chair and/or Vice Chair for consideration.

Due to the holidays in November and December 2025, the CAC's meeting dates have been moved to the 3<sup>rd</sup> Thursday and are as follows:

- November 20, 2025 (3<sup>rd</sup> Thursday) – Woodland
- December 18, 2025 (3<sup>rd</sup> Thursday) – Davis

**Attachment:**

1. 2025 Board and CAC Long Range Calendar

**VALLEY CLEAN ENERGY**  
**2025 Meeting Dates and Proposed Topics**  
**Board and Community Advisory Committee (CAC)**  
**(Note: Meeting locations and Topics are subject to change)**

MEETING DATE		TOPICS	ACTION
January 9, 2025 (Cancelled)	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>This meeting has been cancelled.</li> </ul>	
January 23, 2025 NO QUORUM, ITEMS MOVED TO FEBRUARY 27, 2025 MEETING	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>2025 CAC Task Group (s) formation (Annual) (R)</li> <li>Customer Participation Update (4<sup>th</sup> Quarter 2024) (O)</li> <li>2024 Year in review: Customer Care &amp; Marketing (Placeholder) (R)</li> <li>Strategic Plan (O)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Discuss/Action</li> <li>Information</li> <li>Discussion/Action</li> </ul>
February 13, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Oaths of Office for Board Members (Annual - new Members only) (R)</li> <li>Election of Officers for 2025 (Annual) (R)</li> <li>Customer Participation Update (4<sup>th</sup> Quarter 2024) (O)</li> <li>Receive CAC Year-end Task Group Reports (O)</li> <li>2024 Year-end review: Customer Care &amp; Marketing (O)</li> <li>Update to VCE Employee Handbook (Placeholder) (R) (historically Jan.)</li> <li>Prepay (Placeholder) (O)</li> <li>Annual Strategic Plan Report (R) (historically Jan.)</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Nominations</li> <li>Information</li> <li>Information</li> <li>Information</li> <li>Action</li> <li>Action</li> <li>Information/Discussion</li> <li>Discussion/Action</li> </ul>
February 27, 2025	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>2025 CAC Task Group (s) formation (Annual) (R)</li> <li>Customer Participation Update (4<sup>th</sup> Quarter 2024) (O)</li> <li>2024 Year-end review: Customer Care &amp; Marketing (Placeholder) (R)</li> <li>Strategic Plan (O)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> </ul>
March 13, 2025	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>Power Charge Indifference Adjustment (PCIA) / Rates Workshop (placeholder) (O)</li> <li>VCE Grant activity update (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> </ul>

March 27, 2025	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Approval of 2025 CAC Task Group “Charges” (R) (historically in Jan.)</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> </ul>
April 10, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Receive Enterprise Risk Management Report (Bi-Annual) (R)</li> <li>Customer Participation update (1<sup>st</sup> Quarter 2025) (O)</li> <li>Calendar Year 2024 Audited Financial Statements (James Marta &amp; Co.) (placeholder) (R)</li> <li>Load Management Standards Update (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Action</li> <li>Information</li> </ul>
April 24, 2025	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>Load Management Standards Update (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> </ul>
April 28 - 30, 2025	<b>CalCCA Annual Conference (Irvine)</b>	VCE Staff and some Board and CAC members attending	
May 8, 2025	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>Recap of CalCCA April 2025 Annual Conference (O)</li> <li>Power Procurement Projects update (placeholder) (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information/Discussion/Action</li> </ul>
May 22, 2025	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Customer Participation update (1<sup>st</sup> Quarter 2025) (O)</li> <li>2024 Net Margin Allocation (R)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> </ul>
June 12, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Re/Appointment of Members to Community Advisory Committee (Annual) (R)</li> <li>Mid-Year 2025 Financial Update (R)</li> <li>Legislative update provided by Pacific Policy Group (O)</li> <li>2024 Net Margin Allocation (R)</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> </ul>
June 26, 2025	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>Power Portfolio Update (O)</li> <li>Summer Preparedness outlook (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> </ul>
July 10, 2025	<b>Board Woodland</b>	<ul style="list-style-type: none"> <li>Customer Participation Update (2<sup>nd</sup> Quarter 2025) (O)</li> <li>Summer Preparedness outlook (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> </ul>
July 24, 2025	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Tentatively NO MEETING*</li> </ul>	

\*No meeting unless an urgent matter needs to be addressed

August 14, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Tentatively NO MEETING*</li> </ul>	
August 28, 2025	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>Customer Participation Update (2<sup>nd</sup> Quarter 2025) (O)</li> <li>Outreach and Marketing Plan update (O) (placeholder)</li> <li>Strategic Plan Major Update (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> </ul>
September 11, 2025	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>Certification of 2024 Power Content Label (Annual) (placeholder) (R)</li> <li>Outreach and Marketing Plan update (O) (placeholder)</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Information</li> </ul>
September 25, 2025	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
October 9, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>2025 Operating Budget Update (R)</li> <li>Enterprise Risk Management Update (Annual) (R)</li> <li>Customer Participation Update (3<sup>rd</sup> Quarter 2025) (O)</li> <li>Progress Update on Programs Plan and 2026 program concepts (O)</li> <li>Legislative End of Session Update (O)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Discussion/Action</li> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> <li>Information</li> </ul>
October 23, 2025	<b>Advisory Committee (Davis)</b>	<ul style="list-style-type: none"> <li>2024 Power Content Label Outreach (placeholder) (O)</li> <li>Customer Participation Update (3<sup>rd</sup> Quarter 2025) (O)</li> <li>Legislative End of Session Update (O)</li> <li>GHG Free Attributes (R)</li> <li>Integrated Resource Plan (R)</li> </ul>	<ul style="list-style-type: none"> <li>Information</li> <li>Information</li> <li>Information</li> <li>Discussion/Action</li> <li>Discussion/Action</li> </ul>
November 13, 2025	<b>Board (Woodland)</b>	<ul style="list-style-type: none"> <li>2026 Preliminary Operating Budget (R)</li> <li>GHG Free Attributes (R)</li> <li>Integrated Resource Plan (R)</li> <li>Contract Renewals (R)</li> </ul>	<ul style="list-style-type: none"> <li>Information/Discussion</li> <li>Discussion/Action</li> <li>Discussion/Action</li> <li>Discussion/Action</li> <li>Discussion/Action</li> </ul>
<del>November 27, 2025</del> <b>November 20, 2025</b> (rescheduled to November 20 due to Thanksgiving holiday on Nov. 27 <sup>th</sup> )	<b>Advisory Committee (Woodland)</b>	<ul style="list-style-type: none"> <li>Review CAC Draft 2025 Task Group Year-end Reports (R)</li> <li>Draft 2026 Legislative &amp; Regulatory Platform (R)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> <li>Discussion/Action</li> </ul>
December 11, 2025	<b>Board (Davis)</b>	<ul style="list-style-type: none"> <li>Approve 2026 Operating Budget (Annual) and 2026 Customer Rates (R)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion/Action</li> </ul>

\*No meeting unless an urgent matter needs to be addressed

		<ul style="list-style-type: none"> <li>• Receive VCE Grant/Program Annual Report (R)</li> <li>• 2026 Legislative &amp; Regulatory Platform (R)</li> <li>• Contract Renewals (R)</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Discussion/Action</li> <li>• Discussion/Action</li> </ul>
<p>December 25, 2025  <b>December 18, 2025</b>  (rescheduled to  <b>December 18</b> due to  Christmas holiday on  <b>Dec. 25<sup>th</sup></b>)</p>	<b>Advisory  Committee  (Davis)</b>	<ul style="list-style-type: none"> <li>• Approve 2025 Task Group Year-end Reports (R)</li> <li>• Power Portfolio Update (R)</li> <li>• Election of Officers for 2026 (Annual) (R)</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion/Action</li> <li>• Information</li> <li>• Nominations</li> </ul>
<p>January 8, 2026</p>	<b>Board  (Woodland)</b>	<ul style="list-style-type: none"> <li>• Oaths of Office for Board Members (Annual - new Members only) (R)</li> <li>• Election of Officers for 2026 (Annual) (R)</li> <li>• Customer Participation Update (4<sup>th</sup> Quarter 2025) (O)</li> <li>• 2025 Year in review: Customer Care &amp; Marketing (R)</li> <li>• Receive 2025 Task Group Year-end Reports (R)</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Nominations</li> <li>• Information</li> <li>• Information</li> <li>• Information</li> </ul>
<p>January 22, 2026</p>	<b>Advisory  Committee  (Woodland)</b>	<ul style="list-style-type: none"> <li>• Rates/Budget 2026 Update (O)</li> <li>• Customer Participation Update (4<sup>th</sup> Quarter 2025) (O)</li> <li>• 2026 CAC Task Group(s) formation (Annual) (R)</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> <li>• Discuss/Action</li> </ul>

**PLEASE NOTE: April 28-30, 2025: CalCCA Annual Conference in Irvine, California**

<b>CAC PROPOSED FUTURE TOPICS</b> Topics and Discussion dates may change as needed	<b><u>ESTIMATED</u> MEETING DATE(S)</b>

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