

**VALLEY CLEAN ENERGY ALLIANCE**

**RESOLUTION NO. 2021 - 012**

**A RESOLUTION OF THE VALLEY CLEAN ENERGY ALLIANCE RATIFYING THE INTERIM  
GENERAL MANAGER'S APPROVAL AND EXECUTION OF AMENDMENT 22 TO TASK  
ORDER 2 TO THE SACRAMENTO MUNICIPAL UTILITIES DISTRICT PROFESSIONAL  
SERVICES AGREEMENT**

**WHEREAS**, on August 31, 2017, the VCE Board considered a proposal by the Sacramento Municipal Utilities District ("SMUD") to provide program launch and operational services and subsequently directed VCE staff to negotiate a services agreement between VCEA and SMUD for consideration and action by the VCEA Board;

**WHEREAS**, on September 21, 2017, the SMUD Board of Directors authorized its CEO to enter into a contract with VCE to provide Community Choice Aggregate (CCA) support services;

**WHEREAS**, On October 12, 2017 the VCE Board approved the Master Professional Services Agreement and Task Order 1 (technical and analytical services) and Task Order (Data Management and Call Center Services) to provide program launch and operational services consistent with the SMUD proposal and VCE Board direction;

**WHEREAS**, in October 2018, Amendment 4 to Task Order 2 updating VCE's base program from "LightGreen" to "Standard Green" was approved;

**WHEREAS**, in April 2019, Amendment 10 to Task Order 2 adding detail to SMUD's invoicing methodologies in the Compensation for Services section updating was approved;

**WHEREAS**, in June 2019, Amendments 11 and 12 to Task Order 2 implementing the Annual Dividend program and second Net Energy Metering (NEM) True-Up Policy was approved;

**WHEREAS**, in August 2019, Amendment 13 to Task Order 2 updating data management and customer call center service rate was approved;

**WHEREAS**, in May 2020, Amendment 16 to Task Order 2 authorizing the configuration of VCE's billing system to enable vintage year specific rates was approved;

**WHEREAS**, in July 2020, the Board received a signed copy by VCE's Interim General Manager of Amendment 18 to Task Orders 2, 3 and 4 increasing the billable hourly rates by 2.0% effective July 1, 2020;

**WHEREAS**, in October 2020, the Board approved Amendment 20 to Task Order authorizing SMUD to implement the 2019 California Energy Commission Power Content Label email scope of work;

**WHEREAS**, in June 2020, the Board adopted a Net Energy Metering (NEM) Donation program which offers eligible NEM customers the opportunity to donate their NEM credits to charities/community based organizations;

**WHEREAS**, Eligible NEM customers have been given an opportunity to donate their NEM credits to CBOs or to receive a check from VCE;

**WHEREAS**, as of early February 2021, VCE has enrolled all legacy NEM customers;

**WHEREAS**, there was an immediate need to provide an easy and accessible way for customers to donate their NEM credit online; and

**WHEREAS**, Interim General Manager signed Amendment 22 to Task Order 2 authorizing SMUD to implement the NEM Donation program web format on VCE's website at a cost of \$8,500 .

**NOW, THEREFORE**, the Board of Directors of the Valley Clean Energy Alliance resolves as follows:

1. ratify the Interim General Manager's approval and execution of Amendment 22 to Task Order 2 (Data Management and Call Center Services).

**PASSED, APPROVED AND ADOPTED**, at a regular meeting of the Valley Clean Energy Alliance, held on the 10<sup>th</sup> day of June 2021, by the following vote:

AYES: Carson, Loren, Saylor, Stallard, Cowan, Frerichs, Vega

NOES: None

ABSENT: Sandy

ABSTAIN: None



Dan Carson, VCE Chair



Alisa M. Lembke, VCE Board Secretary

**EXHIBIT A:** Amendment 22 to Master Professional Services Agreement Task Order 2

**EXHIBIT A**

**AMENDMENT 22 TO TASK ORDER 2 (DATA MANAGEMENT AND CALL CENTER SERVICES)**

**AMENDMENT 22 TO EXHIBIT A: Scope of Services****A.4 Task Order 2 – Data Management and Customer Call Center Services**

SMUD and VCEA agree to the following services, terms, and conditions described in this Amendment 22 to Exhibit A, Task Order No. 2 (Amendment 22), the provisions of which are subject to the terms and conditions of the Master Professional Services Agreement (Agreement) between the Parties. If any specific provisions of this Amendment 22 conflict with any general provisions in the Agreement or Task Order 2, the provisions of this Amendment 22 shall take precedence. Capitalized terms used in this Amendment which are not defined in this Amendment will have the respective meanings ascribed to them in the Agreement or a previous Amendment thereof.

The Effective Date of this Amendment 22 is the date of last signature below.

**1. Section 1, SCOPE OF WORK, is amended to add Section 1.12 below:****“1.12 NEM DONATION PROGRAM WEB FORM****1.12.1 Scope of Work**

VCE has created a program that allows customers to donate their annual NEM true-up to a local charity, rather than receiving a check or bill credit. This enhancement will create a secure web form where customers can submit their NEM true-up preference and a field in the Customer Relationship Management (CRM) system where the preference will be stored.

To implement the NEM Donation Program web form scope, SMUD will:

- Create a web form for customers to submit their true-up preference.
  - The form will include customer Account Number, the DA Xrefs in the Account, and a picklist for true-up preference (e.g., donate to Charity A, donate to Charity B, bill credit, or customer check).
  - The customer will be validated to confirm the Account Number submitted is a valid VCE customer.
  - The form will show the current selection of the NEM true-up preference for each NEM DA Xref. The customer will be able to change the preference and resubmit at any time.
- Create a field in CRM, linked at the DA Xref level, where the data will be stored upon submission through the web form.
  - The true-up preference change will be effective from the day of submission.
  - Effective start date and end date will be maintained in the database for each preference selection.

The scope for this enhancement includes the following assumptions.

- Automatic NEM cash-outs are not in scope.
- Auto-generated reports are not scope, but VCE can self-serve through the Salesforce reporting function.
- SMUD will add the true-up preference field to the NEM cash-out list supplied to VCE each month.
- Customer notification regarding program availability is not in scope, but VCE can access Salesforce email functionality to notify up to 5,000 customers per day.
- The web form will be linked in the VCE website.

#### **1.12.2 Deliverables and Due Dates**

The schedule for the NEM Donation Program web form is estimated to be four (4) weeks, and includes the following milestones and due dates:

	<b>Milestone</b>	<b>Responsible Party</b>	<b>Due Date</b>
1	Task Order Amendment executed	VCE	April 19, 2021
2	Begin testing with website vendor and VCE	SMUD	May 10, 2021
3	Configuration and testing complete	SMUD	May 17, 2021

#### **1.12.3 Schedule**

It is estimated that the Scope of Services for this task will be completed four (4) weeks from the Amendment execution date of this Amendment 22.”

**Section 4, COMPENSATION FOR SERVICES is amended to add Section 4.8, *NEM Donation Program web form*, as follows:**

“The fixed fee for the Implementation of the NEM Donation Program web form is \$8,500.”

**Section 5, PAYMENT TERMS, is amended to add the following:**

“SMUD will invoice the fixed fee for the NEM Donation Program web form upon completion, and payment will be due net thirty (30) days from date of the invoice.”

[Signature Page follows]

**SIGNATURES**

The Parties have executed this Amendment 22, and it is effective as of the date of last signature below.

**Valley Clean Energy Alliance**

By:  \_\_\_\_\_

Name: Mitch Sears

Title: Interim General Manager

Date: April 19, 2021

Approved as  
to Form: n/a

**Sacramento Municipal Utility District**

By:  \_\_\_\_\_

Name: Tracy Carlson

Title: Interim Chief Customer Officer

Date: 4/21/2021

Approved as  
to Form:  \_\_\_\_\_