

**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE  
BOARD OF DIRECTORS  
April 11, 2017**

The Board of Directors of the Valley Clean Energy Alliance met in regular session beginning at 5:30 p.m. in the Community Chambers, 23 Russell Boulevard, Davis, California, 95616.

Board Members Present: Duane Chamberlain, Robb Davis, Lucas Frerichs, Don Saylor

Board Members Absent: None

Approval of Agenda R. Davis moved, seconded by D. Chamberlain, to approve the agenda. Motion passed unanimously.

Public Comment None

Approval of Consent Agenda Valley Clean Energy Alliance Minutes from the meeting of February 14, 2017

Transfer of existing LEAN Energy US contract from City of Davis to VCEA

L. Frerichs moved, seconded by R. Davis, to approve the consent agenda as listed above. Motion passed unanimously.

VCEA  
Implementation  
Update

- a. Multi-service RFP selection update  
M. Sears: We have completed interviews for technical energy services category. Recommending that Board batch the consultants together and act upon them at the June meeting after the CEO has been hired. LEAN energy concurs with staff that this will not interfere with Spring 2018 launch.  
Interviews for outreach and data and call center categories will be happening in the next month. Recommendations will be in place by June meeting. At that time, full team of consultants will be on board, VCEA will complete implementation plan.
- b. CEO search update  
Sustainability Manager Regina Espinoza: Final group of candidates will be going through next interview process with panel composed of Board and City and County staff. Selection of CEO is scheduled to come before the Board at the next meeting (May 9, 2017).
- c. Banking and credit services update  
R. Espinoza: Recommendations will be ready for a decision by the Board at its July 11, 2017 meeting. Staff believes that a guarantee will be required for the pre-revenue portion of the line of credit, and credit guarantee will go back to the County and City for review.

M. Sears: LEAN Energy revised critical path timeline based on June start

date for vendor team. There is flexibility within timeline to accommodate that change. Staff estimates it will take Board three months to develop implementation plan. We will immediately submit to CPUC, which has up to 90 days to review. Estimate that certification will happen mid-November.

D. Saylor: Suggest change of wording for this timeline element from “submit/certify” to “develop.”

L. Frerichs: What is deadline for City of Woodland to join JPA as founding member?

Roberta Childers, City of Woodland: Our advisory committee will recommend to our City Council on April 18, 2017 to request to join VCEA on an expedited schedule before the launch. Will take resolution to following City Council meeting on Thursday, May 4, 2017 to make formal request to your Board. Will put on May 9, 2017 VCEA Board meeting agenda.

D. Saylor: Let us know if staff, Board members need to be present.

M. Sears: City of Davis and County of Yolo have 45 days to consider the request.

R. Davis: Will this have to go back to a vote of the jurisdictions?

H. Steiner: I believe that is not the case, but will review.

M. Sears: We will have an answer for you by end of meeting. [See Board Member and Staff Announcements below.]

Community  
Advisory  
Committee  
Appointments

a. New committee appointments

M. Sears: Two additional recommendations for regular members of the VCEA Advisory Committee from the County, Amanda Beck and Marsha Baird, and one from the City of Davis, Yvonne Hunter.

b. City of Woodland request for ex officio members

M. Sears: City of Woodland requests to appoint two ex officio members to VCEA Advisory Committee, Tom Flynn and Christine Shewmaker. Three members from each jurisdiction will serve on the VCEA Advisory Committee; if Woodland joins, they will appoint three members as well.

D. Saylor: With this motion we will fill the roster for the City of Davis and Yolo County.

L. Frerichs moved, seconded by D. Chamberlain to appoint the following regular and ex officio members to the VCEA Advisory Committee:

County regular members: Amanda Beck, Marsha Baird

City of Davis regular member: Yvonne Hunter

City of Woodland ex officio members: Tom Flynn, Christine Shewmaker

Motion passed unanimously.

Regulatory and  
Legislative

a. Recap of Legislative meeting on 2/17

b. Report out from CPUC meeting in March

Update

c. Regulatory Update

d. Legislative Update

M. Sears: S. Marshall unable to attend tonight.

- CalCCA association adopted platform objectives for 2017, including phase-out of exit fees, protect energy procurement autonomy of CCAs, increase transparency of inputs to PCIA, address IOU procurement practices.
- A second CPUC En Banc hearing will take place May 19, 2017 in Sacramento; staff will attend, will coordinate with Board in terms of attendance.
- Ongoing proceeding around PCIA/Exit Fee reform. Working group composed of CCA, IOU representatives discussing this.
- Monitoring CCA bond. Now \$100,000 flat fee. Discussion about shifting to per-customer fee.
- Diablo Canyon plant decommissioning shifted back to Integrated Resource Planning (IRP) proceeding. From CCA perspective, this is a positive development.

Focus on SB 618, which would require review, approval of CCA IRPs. Change from “submittal only” to “review and approve.” Speaks to CCA autonomy question. Monitoring status of this bill.

R. Davis: CCA energy procurements are public information. With IOUs, large portions of their portfolios are not public. Seems that current policy framework allows IOUs to have risky behavior and pass it off to us in form of PCIA. Unpredictability of PCIA is huge issue, causes difficulty for CCAs to plan effectively. Would like to revisit this issue at later meeting.

M. Sears: We will make a note of that.

D. Saylor: Suggest forming ad hoc legislative and regulatory response subcommittee to work between meetings to weigh-in if necessary.

H. Steiner: Because all of this subject matter is on your agenda, you can appoint an ad hoc subcommittee tonight.

R. Davis moved, seconded by L. Frerichs to appoint D. Saylor and L. Frerichs to form legislative and regulatory response subcommittee. Motion passed unanimously.

Review of Long Range Calendar

Board reviewed long range calendar.

R. Davis: Asked to hold next VCEA Board meeting in Davis (May 9, 2017) due to a following engagement for him in Davis. Board agreed by consensus to hold next meeting in Davis.

Special Study Session

Don Dame, senior advisor to City of Davis and Yolo County on technical advisory study, gave a PowerPoint presentation via conference call: Overview of the CA Energy Market and Key Consideration for CCAs

Board Member  
and Staff  
Announcements

L. Frerichs: Please note that May 19, 2017 CPUC en banc hearing is a joint meeting with the Energy Commission. Will Board members attend as well as staff?

D. Saylor: It would be a good idea.

M. Sears: We will RSVP for a couple of spots and coordinate with Board members as to who is available to attend.

R. Espinoza: Regarding SB 1266 reporting, VCEA filed with local LAFCO to inform them of Board's JPA status.

R. Davis: Do we need to bring Woodland's approval to our respective jurisdictions?

H. Steiner: Procedure would be as follows: 1) Woodland asks to join; 2) Board sends notice out; 3) There is a 45-day wait for objections.

However, if both County and City of Davis put forward resolutions stating Woodland's joining is a good idea, and we waive our right to have the 45-day waiting period, this would speed up the process.

R. Davis: So, we could talk about a resolution to go before our city council and waive that right.

D. Saylor: We should do that.

H. Steiner: We will help you do that.

M. Sears: Due to shift if bringing all consultants on board in June, may be worthwhile to do short-term contract for public outreach for less than \$5,000 (pending threshold).

D. Saylor: This function seems good to pursue. You have authority to go forward within \$5,000 spending limit.

R. Davis: Requested no paper copies of materials at future meetings for himself; e-copies only.

Closed Session

Public Employee Appointment: Executive Officer

Conference with Labor Negotiators

D. Saylor: We anticipate that there will be nothing to announce after closed session.

Board adjourned to closed session at 6:52 p.m.

Meeting was adjourned after the closed session at 7:15 p.m.

Nancy Stephenson  
Interim Board Secretary