

# VALLEY CLEAN ENERGY ALLIANCE

## Staff Report – Item 8

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**TO:** Valley Clean Energy Alliance Board of Directors  
**FROM:** Mitch Sears, Interim General Manager, VCEA  
**SUBJECT:** Long Range Calendar  
**DATE:** November 16, 2017

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### **RECOMMENDATION**

Receive the attached long-range calendar

**Valley Clean Energy Alliance  
Board of Directors Long Range Meeting Calendar (11/16/17)**

Regular meetings 2<sup>nd</sup> Thursday of the month – 5:30pm

<b>Regular Meeting/Location</b>	<b>Topics</b>	<b>Actions</b>
Jan 17, 2017 - County Offices	<ul style="list-style-type: none"> <li>• Appoint Advisory Committee</li> <li>• Review Critical Path Timeline</li> <li>• Review Draft Advisory Committee Conflict of Interest Policy</li> <li>• Adoption of start-up budget</li> <li>• Authorize Baking Services RFP release</li> <li>• Adoption of Regular Meeting Schedule</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Review</li> <li>• Review</li> <li>• Approve</li> <li>• Approve</li> <li>• Approve</li> </ul>
Feb 14, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• Revised launch date</li> <li>• Advisory Committee Conflict of Interest Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> </ul>
Mar 14, 2017 - County Offices	NO MEETING	
April 11, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• LEAN contract Transfer</li> <li>• Energy 101 Study Session</li> <li>• CAC Appointments</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Informational</li> <li>• Approve</li> </ul>
May 9, 2017 - County Offices	<ul style="list-style-type: none"> <li>• City of Woodland Membership Request</li> </ul>	<ul style="list-style-type: none"> <li>• Review</li> </ul>
June 13, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• City of Woodland Membership Request - Approval</li> <li>• CAC Appointments - Woodland</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> </ul>
July 25, 2017 - County Offices	<ul style="list-style-type: none"> <li>• Interim GM</li> <li>• Coop Agreement – City of Woodland</li> <li>• Service provider options direction</li> <li>• Selection of Outreach/Marketing Service Vendor</li> <li>• Implementation Plan - Key Elements</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> <li>• Approve</li> <li>• Review</li> <li>• Review</li> </ul>
Aug 31, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• Consideration of service provider options</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> </ul>
Sept 20, 2017 - County Offices	<ul style="list-style-type: none"> <li>• Draft Implementation Plan</li> <li>• Draft Logo and Outreach Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Review</li> <li>• Review</li> </ul>
Oct 12, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• Draft Implementation Plan</li> <li>• SMUD Services Contract</li> <li>• Program Branding - Logo</li> <li>• Draft Outreach Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> <li>• Approve</li> <li>• Review</li> </ul>
Nov 16, 2017 - County Offices	<ul style="list-style-type: none"> <li>• Load Forecasts/Procurement Approach</li> <li>• Introduction - Energy Trading and Risk Policies</li> <li>• Outreach Plan</li> <li>• Wholesale Energy Risk and Trading Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Review</li> <li>• Approve</li> <li>• Approve</li> </ul>

Regular Meeting/Location	Topics	Actions
<b>Nov 27 – ADVISORY COMMITTEE - Davis</b>	•	•
<b>Dec 4 – ADVISORY COMMITTEE - Davis</b>	•	•
Dec 14, 2017 - Davis City Hall	<ul style="list-style-type: none"> <li>• Discuss Power Mix Targets</li> <li>• Financials/Adopt Reserve Policy – Review</li> <li>• Target Rates for FY 2018-2019 – Approve</li> <li>• Energy Trading and Risk Mgmt Policies – Approve</li> <li>• Discussion re: VCEA Bylaws or Policies</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Review</li> <li>• Approve</li> <li>• Approve</li> <li>• Review</li> </ul>
Jan 11, 2018 – County Offices	<ul style="list-style-type: none"> <li>• Review remaining Agency policies</li> </ul>	<ul style="list-style-type: none"> <li>• Review</li> </ul>
<b>Jan 29 – ADVISORY COMMITTEE – Woodland</b>	•	•
Feb 8, 2018 – Davis City Hall	<ul style="list-style-type: none"> <li>• Approve final power mix</li> <li>• Approve remaining Agency policies</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> </ul>
<b>Feb 26 – ADVISORY COMMITTEE- Davis</b>	•	•
Mar 8, 2018 – County Offices	<ul style="list-style-type: none"> <li>• Approve FY 2018-2019 Budget</li> <li>• Final Rate Approval</li> </ul>	<ul style="list-style-type: none"> <li>• Approve</li> <li>• Approve</li> </ul>
<b>April 2– ADVISORY COMMITTEE – Woodland</b>	•	•
Apr 12, 2018 – Davis City Hall		
April 30– <b>ADVISORY COMMITTEE- Davis</b>		
May 10, 2018 – County Offices		
June 4– <b>ADVISORY COMMITTEE – Woodland</b>		
June 14, 2018 – Davis City Hall		