

**VALLEY CLEAN ENERGY ALLIANCE  
Board of Directors Meeting**

**Staff Report - Item 7**

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**TO:** VCEA Board  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** Board and Community Advisory Committee Long-Range 2019 Calendar  
**DATE:** November 14, 2019

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**Recommendation**

Please find attached the Board and Community Advisory Committee long-range calendar for 2019.

## VALLEY CLEAN ENERGY

### 2019 Meeting Dates and Proposed Topics – Board and Community Advisory Committee

MEETING DATE		TOPICS	ACTION
<del>January 10, 2019</del> January 23, 2019	<b>Board</b> WOODLAND	Special Meeting scheduled for <b>Wednesday, January 23rd</b> , at 5:30 p.m. at <b>Yolo County Board of Supervisors Chambers</b> , Woodland <ul style="list-style-type: none"> <li>Procurement Authority / Procure Energy for 2020</li> <li>Schedule of New Rate Structure / Rebate Program</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Informational</li> </ul>
January 24, 2019	<b>Advisory Committee</b> WOODLAND	Thursday, January 24 <sup>th</sup> at City of Woodland Council Chambers, Woodland <ul style="list-style-type: none"> <li>Preliminary Discussion on New Rate Structure / Rebate Program (Dividend)</li> </ul>	<ul style="list-style-type: none"> <li>Discussion / Formation of Task Group / timeline</li> </ul>
<del>February 14, 2019</del> <b>Cancelled</b> due to lack of quorum	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>ERRA/PCIA/PG&amp;E</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> </ul>
February 28, 2019	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>New Rate Structure / Dividend Program – Draft Recommendation</li> <li>Net Energy Metering (NEM) Enrollment – Reassessment</li> <li>Updated Outreach Plan / Videoconference with Green Ideals (marketing and outreach)</li> <li>Task Groups – Present Tasks/Projects</li> <li>Update on Regulatory Assistance Project</li> </ul>	<ul style="list-style-type: none"> <li>Action: Draft Recommendation</li> <li>Informational</li> <li>Action: Approve plan / Introduction to Green Ideals</li> <li>Informational</li> <li>Informational</li> </ul>
March 14, 2019	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>Preliminary FY19/20 Operating Budget (Regular)</li> <li>New Rate Structure / Dividend Program – Review Preliminary Recommendation and Staff Report</li> </ul>	<ul style="list-style-type: none"> <li>Review</li> <li>Review and provide feedback</li> </ul>
March 28, 2019	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>New Rate Structure / Dividend Program – Finalize Recommendation</li> <li>Net Energy Metering (NEM) Enrollment – Reassessment</li> <li>Time of Use Rate Classes</li> <li>Long Term Load Forecast – Biannual 2019 Integrated Energy Planning Report</li> </ul>	<ul style="list-style-type: none"> <li>Action: Finalize Recommendation to Board</li> <li>Discussion</li> <li>Discussion</li> <li>Information</li> </ul>

		<ul style="list-style-type: none"> <li>• Long Term Renewable Solicitation Short List</li> <li>• Ideas of Possible Local Programs</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information/Discussion</li> </ul>
April 11, 2019	Board DAVIS	<ul style="list-style-type: none"> <li>• Long Term Load Forecast – Biannual 2019 Integrated Energy Planning Report</li> <li>• Long Term Renewable Solicitation Short List</li> </ul>	<ul style="list-style-type: none"> <li>• Information</li> <li>• Information</li> </ul>
April 25, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li>• Net Energy Metering (NEM) Enrollment – Reassessment – Finalize Report and Recommendation</li> <li>• New Rate Structure / Dividend Program – Finalize Report and Recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Action: Finalize</li> <li>• Action: Finalize</li> </ul>
May 9, 2019 Cancelled due to a lack of quorum.	Board WOODLAND	<ul style="list-style-type: none"> <li>• Net Energy Metering (NEM) Enrollment Reassessment CAC Recommendation and Information Presented</li> <li>• Residential Time of Use Rate Classes (PG&amp;E Presentation)</li> <li>• New Rate Structure / Dividend Program</li> <li>• Long Term Renewable Solicitation Short List</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Informational</li> <li>• Action: Approve</li> <li>• Action: Approve</li> </ul>
May 23, 2019	Advisory Committee WOODLAND	<ul style="list-style-type: none"> <li>• PG&amp;E Presentation on Residential Time of Use Rate Classes</li> <li>• Possible Local Programs</li> <li>• Net Energy Metering (NEM) Enrollment Reassessment Report – final review</li> <li>• Information related to 2020 Integrated Resource Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Informational</li> <li>• Action</li> <li>• Informational</li> </ul>
June 13, 2019 Monday, June 17, 2019- <i>Special</i> Mtg.	Board DAVIS Woodland	<ul style="list-style-type: none"> <li>• Final Approval of FY19/20 Operating Budget</li> <li>• Net Energy Metering (NEM) Enrollment Reassessment Report from CAC</li> <li>• New Rate Structure / Dividend Program</li> <li>• Long Term Renewable Solicitation Short List</li> <li>• Extension of Waiver of Opt-Out Fees for one more year</li> <li>• Re/Appointment of Members to Community Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Approval</li> <li>• Action</li> <li>• Action: Approve</li> <li>• Action</li> <li>• Action</li> <li>• Action</li> </ul>
June 27, 2019	Advisory Committee DAVIS	<ul style="list-style-type: none"> <li>• Residential Time of Use Rate Classes</li> <li>• Local Resource Development</li> <li>• Information related to 2020 Integrated Resource Plan Update</li> <li>• Local Energy and Efficiency Programs</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion</li> <li>• Discussion</li> <li>• Discussion</li> <li>• Information/Discussion</li> </ul>
July 11, 2019	Board WOODLAND	<ul style="list-style-type: none"> <li>• Residential Time of Use – Presentation by PG&amp;E</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> </ul>

July 25, 2019	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Residential Time of Use Rate Classes</li> <li>Local Resource and Program Development</li> <li>Information related to 2020 Integrated Resource Plan Update</li> <li>Rates and Services Task Group List of Priority Tasks</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Information/Discussion</li> <li>Discussion</li> <li>Information/Discussion</li> </ul>
<del>August 8, 2019</del> Cancelled due to lack of quorum	<del>Board</del> DAVIS		
August 22, 2019	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>Residential Time of Use Rate Classes – Finalize Report and Recommendation</li> <li>Local Resource Development</li> <li>Revised Procurement Guide – Review</li> </ul>	<ul style="list-style-type: none"> <li>Action: Finalize</li> <li>Discussion</li> <li>Discussion</li> </ul>
September 12, 2019	<del>Board</del> WOODLAND	<ul style="list-style-type: none"> <li>Residential Time of Use Rate Classes Report</li> <li>Discussion on River City Bank Revolving Line of Credit</li> <li>Revision to JPA to add Associate Member verbiage</li> </ul>	<ul style="list-style-type: none"> <li>Information/Discussion</li> <li>Discussion</li> <li>Action</li> </ul>
September 26, 2019	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>Committee Evaluation of Calendar Year End</li> <li>Reschedule November/December CAC meetings</li> <li>Local Renewable Solicitation</li> <li>Update of VCE IRP Process</li> <li>Regulatory/Legislative Close of Session Recap</li> </ul>	<ul style="list-style-type: none"> <li>Discussion</li> <li>Discussion</li> <li>Action</li> <li>Discussion</li> <li>Informational</li> </ul>
October 10, 2019 Special Meeting – 3 p.m.	<del>Board</del> DAVIS	<ul style="list-style-type: none"> <li>Approval of FY18/19 Audited Financial Statements (James Marta &amp; Co.)</li> <li>River City Bank Revolving Line of Credit</li> <li>City of Winters Request to Join VCE JPA</li> <li>Net Energy Metering</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Discussion/Action</li> <li>Action</li> <li>Discussion/Action</li> </ul>
<del>October 24, 2019</del> Cancelled due to lack of quorum Special Meeting scheduled for Tuesday, November 12, 2019	<del>Advisory Committee</del> DAVIS	<ul style="list-style-type: none"> <li>Updated 2021 Short Term Procurement Plan - Recommendation to the Board</li> <li>Update on Integrated Resource Plan Process</li> </ul>	<ul style="list-style-type: none"> <li>Action</li> <li>Informational</li> </ul>

November 14, 2019	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Update on Integrated Resource Plan Process</li> <li>• Cities of Winters &amp; West Sacramento – Associate Members</li> <li>• Draft Amendment of Implementation Plan</li> <li>• Quarter 3 Procurement Update</li> </ul>	<ul style="list-style-type: none"> <li>• Informational</li> <li>• Informational</li> <li>• Informational</li> <li>• Informational</li> </ul>
<del>November 28, 2019</del> Thanksgiving Holiday – rescheduled	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• <del>Revised Procurement Guide – Finalize Recommendation to Board</del></li> <li>• Quarter 3 Procurement Update</li> </ul>	<ul style="list-style-type: none"> <li>• <del>Action: Recommendation to Board</del></li> <li>• Informational</li> </ul>
December 5, 2019 (Thursday) Special CAC Meeting	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• Quarter 3 Procurement Update</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>WORKSHOP</b> Integrated Resource Plan December 9, 2019	WOODLAND	This is a <b>workshop</b> to receive input on proposed updates to Valley Clean Energy’s Integrated Resource Plan.	
December 12, 2019	<b>Board</b> DAVIS	<ul style="list-style-type: none"> <li>• City of Winters Membership/Appointment of Winters Members to Board</li> <li>• Approve Amendment to Implementation Plan</li> <li>• Approve Updates to 2021 Short Term Procurement Plan</li> <li>• Election of Chair and Vice Chair for 2020</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Action</li> <li>• Action</li> <li>• Nominations</li> </ul>
<del>December 26, 2019</del> Day after Christmas Cancelled	<b>Advisory Committee</b> DAVIS	<ul style="list-style-type: none"> <li>• <del>Election of Officers for 2020</del></li> </ul>	<ul style="list-style-type: none"> <li>• <del>Nominations</del></li> </ul>
January 9, 2020	<b>Board</b> WOODLAND	<ul style="list-style-type: none"> <li>• Procurement – Short Term Procurement Guide revision and Financial Delegation to procure energy for 2020 (????)</li> <li>• Customer Outreach, Marketing, Programs and SACOG Update</li> </ul>	<ul style="list-style-type: none"> <li>• Action</li> <li>• Informational</li> </ul>
January 23, 2020	<b>Advisory Committee</b> WOODLAND	<ul style="list-style-type: none"> <li>• Election of Officers for 2020</li> <li>• Review and Discuss Task Groups</li> </ul>	<ul style="list-style-type: none"> <li>• Nominations</li> <li>• Discuss/Action</li> </ul>

**Board:** during 1<sup>st</sup> Quarter Board to appoint Winters seats to Community Advisory Committee; thereafter, CAC to welcome new Winters Members.

**Integrated Resource Plan Schedule:**

February 2020: Draft IRP ready / CAC and Public Review

March 2020: VCE Board discussion and feedback on draft IRP and receive CAC Recommendation

April 2020: VCE Board adoption of IRP

May 1, 2020: Filing of IRP due to CPUC