TO: Valley Clean Energy Alliance Board of Directors
FROM: Mitch Sears, Interim General Manager, VCEA
SUBJECT: Long Range Calendar
DATE: October 12, 2017

RECOMMENDATION
Receive the attached long-range calendar
## Valley Clean Energy Alliance

**Board of Directors Long Range Meeting Calendar (10/12/17)**

Regular meetings 2\textsuperscript{nd} Thursday of the month – 5:30pm

<table>
<thead>
<tr>
<th>Regular Meeting/Location</th>
<th>Topics</th>
<th>Actions</th>
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</thead>
</table>
| **Jan 17, 2017 - County Offices** | ● Appoint Advisory Committee  
● Review Critical Path Timeline  
● Review Draft Advisory Committee Conflict of Interest Policy  
● Adoption of start-up budget  
● Authorize Baking Services RFP release  
● Adoption of Regular Meeting Schedule | ● Approve  
● Review  
● Review  
● Approve  
● Approve  
● Approve |
| **Feb 14, 2017 - Davis City Hall** | ● Revised launch date  
● Advisory Committee Conflict of Interest Policy | ● Approve  
● Approve |
| **Mar 14, 2017 - County Offices** | NO MEETING | |
| **April 11, 2017 - Davis City Hall** | ● LEAN contract Transfer  
● Energy 101 Study Session  
● CAC Appointments | ● Approve  
● Informational  
● Approve |
| **May 9, 2017 - County Offices** | ● City of Woodland Membership Request | ● Review |
| **June 13, 2017 - Davis City Hall** | ● City of Woodland Membership Request - Approval  
● CAC Appointments - Woodland | ● Approve  
● Approve |
| **July 25, 2017 - County Offices** | ● Interim GM  
● Coop Agreement – City of Woodland  
● Service provider options direction  
● Selection of Outreach/Marketing Service Vendor  
● Implementation Plan - Key Elements | ● Approve  
● Approve  
● Approve  
● Review  
● Review |
| **Aug 31, 2017 - Davis City Hall** | ● Consideration of service provider options | ● Approve |
| **Sept 12- 20, 2017 - County Offices** | ● Draft Implementation Plan  
● Draft Logo and Outreach Plan | ● Review  
● Review |
| **Oct 10-12, 2017 - Davis City Hall** | ● Draft Implementation Plan  
● SMUD Services Contract  
● Program Branding - Logo  
● Draft Outreach Plan | ● Approve  
● Approve  
● Approve  
● Review |
| **Nov 14 9, 2017 - County Offices** | ● Approve Load Forecasts/Procurement Approach  
● Introduction - Energy Trading and Risk Policies  
● Customer and Data Services Pre-Launch Activity  
● Outreach Plan  
● Outreach Materials (e.g. web site) | ● Approve  
● Review  
● Review  
● Approve  
● Approve |
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<th>Regular Meeting/Location</th>
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<th>Actions</th>
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<tbody>
<tr>
<td></td>
<td>• Wholesale Energy Risk and Trading Policies</td>
<td>• Approve</td>
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<td></td>
<td>• Discussion re: VCEA Bylaws or Policies</td>
<td>• Review</td>
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<td>Dec 12-14, 2017 - Davis City Hall</td>
<td>• Discuss Power Mix Targets</td>
<td>• Approve</td>
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<td>• Review Financials/Adopt Reserve Policy</td>
<td>• Approve</td>
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<td>• Approve Target Rates for FY 2018-2019</td>
<td>• Review</td>
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<tr>
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<td>• Approve Energy Trading and Risk Mgmt Policies</td>
<td>• Approve</td>
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<tr>
<td>Jan 11, 2018 – County Offices</td>
<td>• Review remaining Agency policies</td>
<td>• Review</td>
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<tr>
<td>Feb 8, 2018 – Davis City Hall</td>
<td>• Approve final power mix</td>
<td>• Approve</td>
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<td>• Approve remaining Agency policies</td>
<td>• Approve</td>
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<tr>
<td>Mar 8, 2018 – County Offices</td>
<td>• Approve FY 2018-2019 Budget</td>
<td>• Approve</td>
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<td>• Final Rate Approval</td>
<td>• Approve</td>
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<td>2018 Place Holder</td>
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