

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report Item - 5**

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**TO:** VCEA Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** CAC Draft October 1, 2018 Meeting Minutes  
**DATE:** October 29, 2018

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**Recommendation**

Receive, review and approve the attached draft October 1, 2018 CAC meeting Minutes.

**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE**

**COMMUNITY ADVISORY COMMITTEE MEETING**

**Monday, October 1, 2018**

Chairperson Gerry Braun opened the Community Advisory Committee of the Valley Clean Energy Alliance in regular session beginning at 5:32 p.m. at the Davis Senior Center, located at 646 A Street, Davis, California.

**Welcome and Roll Call**

Committee Members Present: Gerry Braun (Chair), Christine Shewmaker [Vice-Chair (\*departed at 7:32 p.m.)] Yvonne Hunter, David Springer, Lorenzo Kristov, and Marsha Baird

Committee Members Absent: Mark Aulman

**Approval of Agenda**

Ms. Baird made a motion to approve the October 1, 2018 CAC Agenda, seconded by Ms. Shewmaker. Motion passed unanimously by the following vote:

AYES: Braun, Shewmaker, Hunter, Springer, Kristov, Baird

NOES: None

ABSENT: Aulman

ABSTAIN: None

**Public Comment**

Chairperson Braun opened up the floor to public comment. There being none, he closed the comment period.

**VCEA Staff and Advisory Task Group Reports**

Chairperson Braun reminded the CAC Members that if a Task Group is providing information and suggesting that the CAC take action on an item, that the item be presented in a written report. This report then would be added to the Agenda, where appropriate, and provided in the packet.

Mr. Sears informed those present that the CPUC postponed their September 27, 2018 PCIA decision meeting to Thursday, October 11<sup>th</sup>, to be held in San Francisco. He expects that a revised alternate proposed decision (APD), somewhere in between the proposed decision (PD) and APD, will be made. Individual citizens can share their support or non-support to the CPUC via the California Alliance for Community Energy website.

Mr. Sears continued by informing those present that the Long-Term Renewable solicitation was issued, and responses have been received. VCEA Staff Gary Lawson performed an initial screening by looking at what is needed (15- MW in generation, 10 years long term contracts) with 700 MW proposed. Several passed the initial screening wherein it mostly solar, some small hydro, wind, and small battery storage all within California. Chairperson Braun asked how long are the proposals good for? Mr. Sears announced that contracts would be entered into in early 2019. Ms. Sears thinks that the proposals are valid for approximately 6 months, long enough to enter into contracts in early 2019. Ms. Shewmaker asked if Mr. Sears knew what the update was on Senate Bill 237 and CalCCA's involvement. Mr. Sears announced that CalCCA has put a work group together and are to meet this week; Lisa Limcaco will be on that work group. They will discuss issues revolving around Senate Bill 237.

**Outreach Task Group:** Ms. Baird provided a brief update that the Task Group has been working with Jim Parks on reviewing the Customer Outreach and Marketing RFPs received, there were eight (8) submitted. It has been narrowed down to four (4) to interview.

**Regulatory/Legislative Task Group:** Ms. Hunter reminded those present that the 2018 legislature has ended. She will be initiating a telephone conference call with the Task Group Members and Mr. Sears to discuss how to enhance and improve the process.

**Energy Task Group:** None.

**Consent Agenda –  
Approval of  
August 29, 2018  
Committee  
Meeting Minutes**

Ms. Baird made a motion to approve the Consent Agenda, there being only one item, approval of the draft August 29, 2018 meeting minutes, seconded by Mr. Springer. Motion passed unanimously by the following vote:

AYES: Braun, Shewmaker, Hunter, Springer, Kristov, Baird

NOES: None

ABSENT: Aulman

ABSTAIN: None

**Draft Revised  
CAC First Year  
Progress Report**

Chairperson Braun suggested that the Members limit themselves to a small amount of time to comment on the draft First Year Progress Report.

Ms. Baird prepared two (2) draft first year progress reports. The first draft shows all input verbatim provided by Members and the second draft consolidates comments. She requested that the Members review the consolidated draft for additions and/or deletions.

Ms. Hunter asked if the report will be presented to the Board after this CAC meeting. Ms. Baird would like to present another draft to the CAC at their next meeting scheduled for the end of October, then submit it in final form to the Board in November.

Year One: The Members discussed that this section should be more specific on policy issues, rates, budgets and risk management. Under the itemization of Task Group Summaries, it was requested that “see attached” be added and keep the attachments listed at the bottom of the report. Mr. Sears reminded those present that Task Groups are to address specific topics when requested, are to complete those tasks within in a specified time period; and, to keep the Brown Act requirements in mind when conducting these informal discussions. He reminded those present that the task assignment requests should be coming from the CAC. Lastly, the Task Groups should include in their summary reports what specific task they were assigned.

Year Two: A thorough discussion of Year Two (2) goals occurred. There was general consensus that the items listed should be agendaized and discussed at future CAC meetings. It was agreed that this list of subject matter/goals be finalized then presented to the Board for direction.

Lessons Learned: Ms. Baird stated that this section is very raw and needs review and refinement. The content, verbiage, and thoughts being presented in this section were thoroughly discussed amongst Staff and Members. Although a valuable and insightful discussion of the topics listed in this section occurred, it was agreed by the CAC Members that this section should be deleted from the draft First Year Report as it serves no purpose for the Board. It was requested that the final draft be presented at the next CAC meeting scheduled for October 29<sup>th</sup>.

Ms. Baird will incorporate all of the suggested revisions and additions discussed tonight into another draft. Staff was asked to send it out to the CAC Members for final review. Any revisions will be forwarded by Staff to Ms. Baird for incorporation into a final draft.

**Draft Revised  
CAC Charge**

Chairperson Braun asked Staff if any comments were received on the draft. Staff reported that minor revisions were received by Mr. Kristov which had already been incorporated into the draft presented in the packet and that revisions/comments were received by Ms. Hunter. Those revisions/comments were presented to those present during the meeting. After review and discussion, Staff was asked to incorporate the changes into one draft revised “charge”, then present it to the CAC as a Consent item at their next meeting.

**Community  
Advisory  
Committee  
Administration:  
Member  
Reappointments,  
New Member  
Recruitment and  
Task Group  
Assistance**

**A. Discuss Member Reappointments:** It was reiterated that the Board is who appoints members to the Community Advisory Committee including the terms or length of appointment. It was agreed that the jurisdiction (City of Woodland, City of Davis, and/or Yolo County) should request from the Board a “reappointment” of a member when the members’ term expires.

Ms. Shewmaker departed the meeting at 7:32 p.m.

**B. Request to Develop new Member Recruitment and Selection Process:** Staff will draft a description, an application and solicitation process for the Board’s review and consideration at their next scheduled meeting of October 11<sup>th</sup>.

**C. Discuss Request for Task Group and Non-CAC Member(s) Assistance:** This subject was briefly discussed and Staff was asked that the review of Task Groups be added to the January 2019 agenda.

**Review and  
discuss Board and  
CAC Long Range  
Calendars, Work  
Plans, Local  
Resource  
Development  
Update and  
Progress on IRP  
Action Steps**

**A. CAC Long Range Calendars and Work Plans:** It was requested that the review of the long-range calendar continue to be a standing item on the CAC’s agenda. Several items were asked to be added to the long-term calendar for the CAC: in January 2019 add “review of Task Groups”; in December 2018 election of officers; and for the October 29<sup>th</sup> meeting, add review of draft First Year Report and CAC Charge and terms (length) of appointment.

**B. Local Resource Development Update:** Mr. Sears provided a brief update on the solicitation of long term renewables in an earlier item on this Agenda.

**C. Progress Report on Integrated Resource Plan Action Steps:** This item was not directly discussed.

**Advisory  
Committee  
Member and Staff  
Announcements**

Mr. Kristov announced that a list serve was available on the California Alliance for Community Energy (CACE) website. There has been interesting dialogue on the Power Charge Indifference Adjustment (PCIA) issue and the passage of Senate Bill 237 (Direct Access). Mr. Kristov stated that he thought there was a statewide momentum of voice and lobbying presence at the legislature. He stated that he felt it was worth following the dialogue on these issues. He commended City of Davis Council Member Lucas Frerichs for writing a letter regarding these issues and asked if Staff could provide a copy of this letter to the CAC. Mr. Sears will send out a copy of the letter. He also commented on how important it was that elected officials express the need and outline the goals of CCAs. Ms. Hunter offered to provide input and assistance with engaging the League of California Cities and CSAC (California State Association of Counties).

Mr. Sears added to Mr. Kristov’s comment about CCA’s by stating that local officials signing on to the CalCCA position on PCIA, thereby recognizes an emerging CCA alignment. He continued that this is especially important to those entities that are thinking about joining or creating CCAs.

Mr. Sears informed those present that the City of Winters Council will be meeting to discuss the possibility of joining VCEA at their meeting scheduled for Tuesday, October 16<sup>th</sup>.

**Next Meeting**

The next CAC meeting is scheduled for Monday, October 29, 2018 at 5:30 p.m. at Yolo County Dept. of Community Services, Cache Creek Room, located at 292 W. Beamer Street, Woodland, California 95695.

**Adjournment**

Ms. Hunter made a motion to adjourn the meeting, seconded by Ms. Baird. Motion passed unanimously by the following vote:

AYES: Braun, Baird, Kristov, Hunter, Springer

NOES: None

ABSENT: Aulman, Shewmaker

ABSTAIN: None

Meeting was adjourned at 7:51 p.m.

Alisa Lembke  
Board Clerk/Administrative Analyst