

**VALLEY CLEAN ENERGY ALLIANCE  
COMMUNITY ADVISORY COMMITTEE**

**Staff Report - Item 5**

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**TO:** VCEA Community Advisory Committee  
**FROM:** Alisa Lembke, Board Clerk/Administrative Analyst  
**SUBJECT:** CAC Draft January 24, 2019 Meeting Minutes  
**DATE:** February 28, 2019

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**Recommendation**

Receive, review and approve the attached draft January 24, 2019 CAC meeting Minutes.



**MINUTES OF THE VALLEY CLEAN ENERGY ALLIANCE**  
**COMMUNITY ADVISORY COMMITTEE MEETING**  
**Thursday, January 24, 2019**

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Chairperson Gerry Braun opened the Community Advisory Committee of the Valley Clean Energy Alliance in regular session beginning at 5:32 p.m. at the City of Woodland Council Chambers, 300 1<sup>st</sup> Street, 2<sup>nd</sup> Floor, Woodland, California.

**Welcome and Roll Call**

Committee Members Present: Gerry Braun (Chair), Christine Shewmaker (Vice-Chair), Marsha Baird (Secretary), Yvonne Hunter, Lorenzo Kristov, Mark Aulman, Christine Casey, David Springer (arrived at 5:58 p.m.)

Committee Members Absent:

**Introduction /  
Review of Meeting  
Protocol /  
Approval of  
Agenda**

Chairperson Braun introduced the newest member, Christine Casey, representing the City of Woodland. Ms. Casey gave a brief background of her service.

Chairperson Braun reviewed meeting protocol.

Mr. Aulman made a motion to approve the January 24, 2019 Community Advisory Committee Agenda, seconded by Ms. Shewmaker. Motion passed unanimously with David Springer absent.

**Public Comment**

Chairperson Braun opened up the meeting for public comment. Yvonne Hunter representing Cool Davis announced that in conjunction with the City of Davis, a Home Heating and Cooling Workshop is scheduled for this Sunday, January 27<sup>th</sup> from 1 p.m. to 4 p.m. at the Davis Senior Center. Ms. Hunter provided invitations to all who were present. No other comments were made by the public at this time. Chairperson Braun closed the public comment period.

**VCEA Staff and  
Advisory Task  
Group Reports**

Legislative / Regulatory Task Group: Ms. Hunter provided an update to those present that the Task Group met in December 2018 with Interim General Manager Mitch Sears to review processes and protocols; had a general discussion on what the Task Group can do to assist VCE Staff; and, what the role of the Task Group is moving forward. Also, at last night's Board meeting a contract with a lobbying firm to represent VCE was approved. Ms. Hunter informed those present that the Task Group will be looking at how they can assist VCE and the new lobbying firm Mr. Sears informed those present that Pacific Policy Group (PPG) has been retained to provide lobbying services for VCE. In addition, CalCCA has hired two (2) new employees to focus on regulatory and legislative issues for CCAs and assisting CalCCA with the PG&E bankruptcy.

Customer Outreach and Marketing Task Group: Mr. Aulman provided a brief review of how the Task Group will assist Staff moving forward.



Mr. Sears gave a brief background of the two (2) new CalCCA Directors, Sean MacNeil and Nick Pappas, both who have ties to Yolo County. Genevieve Shiroma has been appointed to the CPUC by Governor Newsom. Ms. Shiroma served on the SMUD Board and has a good history within public utilities. There has been much talk about development in the central valley including creation of Community Choice Aggregates. The City of Fresno invited Mr. Sears to attend their Council meeting on February 14<sup>th</sup>, but he will not be attending. Lastly, Mr. Sears informed those present that, if he did not know already, PG&E is going to file bankruptcy.

**Consent Agenda –  
Approval of  
December 3, 2018  
Committee  
Meeting Minutes**

Ms. Hunter made a motion to approve the December 3, 2018 meeting minutes, seconded by Ms. Baird. Motion passed unanimously with David Springer absent.

**Receive Customer  
Enrollment  
Update**

Ms. Hunter made a motion to receive the Customer Enrollment Update as of January 14, 2019, seconded by Ms. Baird. Motion passed unanimously with David Springer absent. Chairperson Braun asked that the NEM Customers be added to the Customer Enrollment Update.

**Informational  
Presentation:  
Carl Linvill  
(Regulatory  
Assistant Project)**

Mr. Kristov informed those present that Carl Linvill will arrive around 6:15 p.m. Chairperson Braun made a motion to swap Item 7 with Item 9 – Dividend Rebate Structure, seconded by Ms. Baird. Motion carried unanimously with David Springer absent. Chairperson Braun then moved onto the Dividend Rebate Structure discussion.

**Informational:  
Preliminary  
discussion and  
timeline of  
studying annual  
dividend rebate  
structure (“New  
Rate Structure /  
Rebate Program”)  
for 2020 Fiscal  
Year End**

Mr. Sears reviewed this item with the CAC Members. Staff are asking that the CAC form a Task Group to collaborate with staff to develop a new rate structure and rebate program for Fiscal Year 2019/2020. Ms. Hunter suggested that VCE use the word “dividend” rather than “rebate” as most people think of PG&E “rebates” when they hear the word and they are two different things. This will be clearer for the VCE customers. Mr. Springer made the point that the rates are based off of power procurement costs. Per Mr. Sears, Monterey Bay has had a rate structure dividend from their beginning which is about a year.

David Springer arrived at 5:58 p.m.

Chairperson Braun commented that there is a connection between this item and the NEM customer, cost and rate setting issues, and suggested that these issues are taken sequentially. Ms. Baird suggested that a NEM Task Group follow the same timeline as the Dividend Task Group. Mr. Kristov commented that focus should be on how to divide revenue into four (4) buckets. Mr. Sears agreed that they are inter-related and the Members concerns. He encourages the task group to focus on the core question regarding the dividend and the NEM question can be folded in. Chairperson Braun asked if forming two Task Groups (Dividend Program and NEM) is in line with the Board’s direction. Mr. Sears does not know at this time because he has not asked the



question. The formation of a Task Group will be addressed later in the Agenda in Item 10: Development of a Work Plan.

**Administration:  
Setting of 2019  
Meeting Dates**

Chairperson Braun introduced this item. Ms. Shewmaker made a motion for the Community Advisory Committee to meet on the 4<sup>th</sup> Thursday of each month starting at 5:30 p.m., seconded by Ms. Hunter. Motion carries with one opposition from Chairperson Braun.

**Informational  
Presentation:  
Carl Linvill  
(Regulatory  
Assistant Project)**

Mr. Carl Linvill introduced himself and gave a brief background on himself. He invited Valley Clean Energy to have a table and participate in the Saturday, March 16, 2019 Davis Interfaith Climate Conference at the Methodist Church on Anderson from 1 p.m. to 4 p.m. Mr. Sears informed those present that Staff are scheduled to participate in this event.

Mr. Linvill also offered up his assistance to Valley Clean Energy through the Regulatory Assistant Project (RAP). RAP is a part of the technical assistance team of Solar Foundation which have assisted the City of Davis in receiving the California Energy Commission (CEC) designation of being a solar certified city. RAP can assist in a variety of projects, such as Net Energy Metering, electric and solar initiatives. Mr. Sears would like to meet with Mr. Linvill and VCE Staff Jim Parks to discuss VCE projects then will bring those projects back to the CAC for review and discussion.

**Development of  
Community  
Advisory  
Committee Work  
Plan 2019**

Chairperson Braun introduced this item.

- A. Review and provide status of Board and Community Advisory Committee 2019 Long Range Calendar Agenda Items: There were several items suggested to be added to the calendar, such as review of the Procurement Guide, Integrated Resource Plan, Net Energy Metering discussion, and local procurement priorities from the planning perspective.
- B. Review scope of services and projects of customer outreach and marketing services contractor Green Ideals; receive Outreach Task Group update; and identify projects that the Community Advisory Committee can assist with: Mr. Sears also suggested that the CAC start to look at the long-term strategic plan concentrating on certain objectives that they would like to achieve, such as a something similar to the Silicon Valley Decarbonization Roadmap. This ties into the Cities and County Climate Action Plans outlining goals, objectives and actions to be taken. Also, he suggested looking at the work that East Bay Community Energy did on their local development business plan highlighting local resources and how to deploy energy programs and resources. The CAC asking resource questions and vetting those out would be helpful to VCE staff and the Board. Chairperson Braun suggested that this be addressed by the CAC rather than a Task Group.



Mr. Kristov suggested that possibly there should be a Task Group to look at specific information, such as the work plan, Decarbonization Roadmap, then bring back to the CAC.

- C. Review CalCCA 2019 legislative and regulatory priorities: Mr. Sears informed those present that given the pending PG&E bankruptcy, CalCCA is looking to protect CCAs by bringing on a bill to the legislature that addresses RPS contracts, regulatory priorities, and OII (order instituting investigation of PG&E prior to the bankruptcy).
- D. Review and provide status of priority items highlighted in the Community Advisory Committee Updated Charge: Ms. Shewmaker would like to concentrate on (6) and (7) listed in the 2<sup>nd</sup> year report, not what is listed in the Charge. Ms. Hunter informed those present that she had a conversation with VCE Staff Gary Lawson regarding opting up and the cost of “marketing” this. She informed those present that VCE Staff Jim Parks has a marketing budget that could include an “opt-up” campaign. Mr. Aulman commented that prep time needs to be given to Green Ideals before implementing this campaign.
- E. Receive and discuss CAC member recommendations of what projects are to be focused on by the CAC during the first and second half of calendar year 2019: NEM, Dividends, IRP, and Opt-up campaign during the first half and during the second half, local resource development.
- F. Discuss CAC coordination with staff and 2019 CAC priority topics: Mr. Sears informed those present that he had nothing to add to this section as the priority have already been addressed.
- G. Discuss possible next steps toward interactions with other CCA advisory groups: Ms. Shewmaker prepared an informational document of all Community Advisory Committees. A copy is provided in the handouts. She has updated the document with live website links and will provide that to the Board Clerk for distribution to the CAC members. Ms. Hunter suggested that possibly at the next CalCCA annual meeting that the CACs meet and have their own break out session or possibly a webinar could be set up. Ms. Shewmaker suggested picking two or three CACs to ask if they are interested in meeting and sharing ideas, such as Silicon Valley and East Bay. It was agreed that Ms. Shewmaker is to head up reaching out to the other CCAs. Ms. Sears suggests that he make the invitation at an upcoming CalCCA meeting. Ms. Shewmaker commented that other CAC’s have their own page on the CCA’s website with meeting links. Ms. Hunter reminded those present that the VCE website will be updated soon and the Outreach Task Group is working with VCE Staff and Green Ideals to update it.



H. Review, discuss, and modify as needed CAC task group structure; consider creation of new task group(s); and, provide projects to each task group:

Chairperson Braun introduced this item. The following task groups and participants were designated:

1. Outreach Task Group: Mark Aulman, Yvonne Hunter, Marsha Baird, and Chris Casey
2. Legislative / Regulatory Task Group: Yvonne Hunter and Lorenzo Kristov
3. Rate Related Topics – exact name of Task Group is unknown. Task Group is to look at NEM, Opt Up and Dividend: Christine Shewmaker, Gerry Braun, Marsha Baird, and David Springer

Ms. Hunter made a motion to form three (3) Task Groups for 2019 with the members listed above; a Chairperson for each is to be determined; and, that each task group meet and come back at the February 28<sup>th</sup> meeting with tasks/scope of the task groups, Mr. Springer seconded. Motion passed unanimously.

A fourth task group to address long range, decarbonization, etc., as mentioned above in “B”, is to be considered and possibly formed at a later CAC meeting.

**Advisory  
Committee  
Member and Staff  
Announcements**

Ms. Shewmaker informed those present that on February 6<sup>th</sup> from 10 a.m. - 4 p.m. the Sacramento Valley Regional Climate Symposium is being held, it is free, and it will cover the climate assessment of the Sacramento Valley. Ms. Shewmaker will provide the information to the Board Clerk for distribution to the Members.

**Next Meeting**

The next meeting is scheduled for Thursday, February 28, 2019 at 5:30 p.m. in Davis, location to be determined.

**Adjournment**

Meeting was adjourned at 8:10 p.m.

Alisa Lembke  
Board Clerk/Administrative Analyst