

VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 15

TO: VCE Board of Directors

FROM: Mitch Sears, Interim General Manager

SUBJECT: VCE strategic planning process support services

DATE: March 12, 2020

RECOMMENDATION

Authorize the Interim General Manager to enter into a letter agreement with LEAN Energy, with a not to exceed amount of \$4,250, to provide facilitation and support services for the VCE Strategic Planning Process.

BACKGROUND and ANALYSIS

Beginning in 2015, LEAN Energy provided support services during VCE's feasibility, formation, launch, and early operations stages. Based on LEAN's knowledge of VCE, deep understanding of the CCA model, and demonstrated skill at facilitating policy discussions with the VCE Board and other CCA's, staff is recommending engagement with LEAN to help organize and facilitate the Board's upcoming discussion on development of a 3-5 year strategic plan for VCE. Staff believes facilitation by an experienced and skilled 3rd party will enhance results from the Board's strategic planning exercise. The recommended contract amount can be accommodated in the current fiscal year budget.