

VALLEY CLEAN ENERGY ALLIANCE**Staff Report – Item 13**

TO: Board of Directors

FROM: Mitch Sears, Executive Officer
Edward Burnham, Finance and Operations Director

SUBJECT: Consultant Donald Dame Contract extension and increase not to exceed amount

DATE: July 14, 2022

RECOMMENDATION

Approve a contract extension of consulting services of Donald Dame for the time period of July 1, 2022 through December 31, 2022 and increase the not to exceed amount by \$5,000 for a new not to exceed amount of \$25,000.

BACKGROUND & DISCUSSION

Donald Dame has provided professional consulting services for VCE since pre-launch in 2018. He continues to provide consulting services related to enterprise risk management, electric utility analysis, and program implementation assistance among other related activities. In addition, during 2020/21 and most recently in the new budget year (2022), Mr. Dame assisted VCE with the analysis of the potential acquisition of PG&E's local electricity distribution system and related PG&E bankruptcy matters.

In April 2021, the Board extended Don Dame's contract through June 30, 2022 with a not to exceed amount of \$20,000. As of May 2022, approximately \$6,612 remains in the \$20,000 not to exceed amount. Average spending on this contract over the past 13 months is \$719 per month. Due to his experience in the utility sector and deep knowledge of VCE, staff is recommending a six month contract extension until December 31, 2022 and increase the not to exceed amount by \$5,000 for a new not to exceed amount of \$25,000.