VALLEY CLEAN ENERGY ALLIANCE

Staff Report – Item 11

TO: Board of Directors

FROM: Edward Burnham, Chief Financial Officer
Alisa Lembke, Board Clerk / Administrative Analyst

SUBJECT: Contract Renewals for calendar year 2027 (Information)

DATE: November 12, 2026

RECOMMENDATION

Informational. No action requested.

OVERVIEW

This update provides a summary of contractual agreements between VCE and various consultants that will expire on December 31, 2026. Based on Staff's review of the performance and contractual terms, Staff plans to execute contractual options to amend agreements mutually agreed in writing and to extend the term of the Agreements additional year(s).

BACKGROUND

This summary replaces VCE's past approach of providing individual staff reports and copies of the amendment letter(s) to the Board for information to streamline the process. Prior to sending the amendment letter to the consultant, VCE's CEO and legal counsel reviews each amendment letter. All contract amounts will be included in the proposed 2027 Budget based on the forecasted needed level of support. Table 1 below summarizes the Amendments to the Agreements contract duration and total contract not to exceed amounts.

Table 1 – Annual Contract Renewal Summary

Consultant	Current Expiration Date	Amendment #	New Expiration Date	Not to Exceed (NTE)	Other Updates
Automate Mailing	12/31/2026	Sixth	12/31/2027	No increase to NTE	Updated Exhibit D
Don Dame	12/31/2026	Two	12/31/2027	Increase NTE to $30,000 for CY2027	Updated Exhibit C
NewGen Strategies	12/31/2026	Two	12/31/2027	No increase to NTE	Updated Exhibits A, C, and D

Consultant	Current Expiration Date	Amendment #	New Expiration Date	Not to Exceed (NTE)	Other Updates
PFM Financial Advisors	12/31/2026	Two	12/31/2027	No increase to NTE	None
Pacific Policy Group	12/31/2026	Three	12/31/2027	Increase NTE by $72,000 ($6,000/month)	Updated Exhibits A, B, and C
City of Davis	01/09/2026	1st	01/09/2030	2,333 Monthly with 3% escalation annually	

Fiscal Impact: The not to exceed amounts will be included in the proposed 2027 Operating Budget.