

**VALLEY CLEAN ENERGY ALLIANCE
COMMUNITY ADVISORY COMMITTEE**

Staff Report Item - 9

TO: VCEA Community Advisory Committee
FROM: Mitch Sears, Interim General Manager
SUBJECT: VCEA Staffing Plan Organization Chart
DATE: December 4, 2017

Recommendation

Support staff recommendation that the Board approve the VCEA Staffing Plan Organization Chart.

Background

VCEA and SMUD staff have been working to complete Task Order 4, which outlines staffing and administrative services to be provided by SMUD and which contemplates a shared staffing structure that utilizes a small in-house team of VCEA employees augmented by significant staff and consulting support from SMUD and other outside service contractors.

At the November 16, 2017 VCEA board meeting, staff presented a proposed initial organizational chart as an informational item to the board in order to receive feedback and direction. The board:

- Discussed the role of the Assistant General Manager, who is tasked with Power Services and Programs.
- Requested that the Regulatory & Legislative Analyst report directly to internal VCEA staff – either the General Manager or the Assistant General Manager.

This organizational chart was also brought forward to the CAC at the November 27 meeting. Based on Board direction and CAC input, staff has revised the organizational chart. (See Attachment A).

CAC members requested that the revised organizational chart be placed on this meeting's agenda so that the committee can consider approving a recommendation for the board.

Attachment

1. VCEA Organizational Chart – Draft

VCEA ORGANIZATION CHART

DRAFT BY POSITION V4

- VCEA Leadership
- VCEA In-House Staff
- VCEA Contractor
- SMUD Staff on Loan
- SMUD Contract Services

